



Environmental Review User's Guide

Release of Funds Process

30 S. Meridian, Suite 1000
Indianapolis, IN 46204
Phone: 317.232.7777
Toll Free: 800.872.0371
Fax: 317.232.7778
www.indianahousing.org

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Environmental Review Release of Funds Process (Flow-Chart)

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|---------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Release of Funds Process | Exempt & Categorically Excluded (Not Subject to 58.5) | | 1. Complete Summary Page (Exhibit A), Checklist (Exhibit B), and Certification of Exemption or Certification of Categorical Exclusion (Exhibits C & D) |
| | Categorically Excluded (Subject to 58.5) | Local Unit of Government | 1. Complete Summary Page (Exhibit A), Checklist (Exhibit B), & Certification of Categorical Exclusion (Exhibit D) 2. Complete Environmental Review Worksheet (Exhibit G) 3. Contact All Applicable Agencies, Complete Contact Sheet (Exhibit F) and Submit Copies of Correspondence 4. Publish Notice of Intent to Request Release of Funds 5. Submit Environmental Review Record to IHCD 6. Receive Notice of Release of Funds from IHCD |
| | | Not-for-Profit | 1. Complete Summary Page (Exhibit A), Checklist (Exhibit B), & Certification of Categorical Exclusion (Exhibit D) 2. Complete Environmental Review Worksheet (Exhibit G) 3. Contact All Applicable Agencies, Complete Contact Sheet (Exhibit F) and Submit Copies of Correspondence 4. Submit Environmental Review record to IHCD & Receive Notice of Release of Funds from IHCD |
| | Environmental Assessment | | |
| Determine Classification: o Categorically Excluded (Subject/ Not Subject to 58.5) o Exempt o Environmental Assessment | Determine the type of applicant: o Local Unit of Government o Not-for-Profit Organization | | 1. Complete Summary Page (Exhibit A) & Checklist (Exhibit B) 2. Complete Environmental Review Worksheet (Exhibit G) 3. Contact All Applicable Agencies, Complete Contact Sheet (Exhibit F) and Submit Copies of Correspondence 4. Publish Notice of Intent to Request Release of Funds and Finding of No Significant Impact 5. Submit Environmental Review Record to IHCD 6. Receive Release of Funds from IHCD |
| | | Local Unit of Government | 1. Complete Summary Page (Exhibit A) & Checklist (Exhibit B) 2. Complete Environmental Review Worksheet (Exhibit G) 3. Contact All Applicable Agencies, Complete Contact Sheet (Exhibit F) and Submit Copies of Correspondence 4. Submit Environmental Review Record to IHCD 5. Receive Release of Funds from IHCD |
| | | Not-for-Profit | 1. Complete Summary Page (Exhibit A) & Checklist (Exhibit B) 2. Complete Environmental Review Worksheet (Exhibit G) 3. Contact All Applicable Agencies, Complete Contact Sheet (Exhibit F) and Submit Copies of Correspondence 4. Submit Environmental Review Record to IHCD 5. Receive Release of Funds from IHCD |

Environmental and Historic Review Handbook Procedures and Instructions

I. POLICY

The National Environmental Policy Act (NEPA) and “other Federal laws and authorities” require that an environmental review be conducted for all federally assisted actions (except those exempted under 24 CFR Part 58). IHCDAs Programs subject to this part include: 1. Community Development Block Grant (CDBG) and 2. HOME Investment Partnerships Program (HOME). The reviews should be viewed as a planning tool used by the Participating Jurisdiction to determine (1) whether its proposed action will have an impact on the environment, or (2) whether the environment will have an impact on the proposed action.

The value of the environmental review is to inform the proponent of a Federally assisted action: (1) of the existence of negative impacts on a site, (2) of means to mitigate negative impacts, (3) alternatives to the project if needed, and (4) when all other options fail that rejection of the proposed action may be the most prudent action to take. The environmental review is a means of providing decision makers with sufficient information on which to base wise choices.

The completion of the environmental review process is mandatory before taking a physical action on a site, or making a commitment or expenditure of HUD or non-HUD funds. Using any portion of Federal funds for acquisition, rehabilitation, conversion, leasing, repair or construction before completing the environmental review process requires the denial of any Federal funds for that project (24 CFR 58.22). Therefore, before committing or expending funds on a project (i.e. closing on a piece of property, signing a construction contract, etc.) it is imperative for the applicant to receive either a Release of Funds or Pre-agreement Release of Funds letter from IHCDAs as well as a Section 106 concurrence letter. If this does not happen, IHCDAs will be unable to provide funding for the project.

An environmental review process consists of two-phases: (1) the Release of Funds Process; and (2) the Section 106 Historic Review. The recipients may execute contracts and begin construction once:

1. IHCDAs has notified the recipient in writing that IHCDAs has authorized a “Release of Funds” for each budget line item; and
2. The recipient must be notified in writing by either the IHCDAs Environmental Officer, the State Historic Preservation Officer or the Advisory Council for Historic Preservation, that the requirements of the Section 106 Historic Review Process have been fully met. Please see the Historic Review User’s Guide for instructions on this process.

II. DEFINITIONS

Certifying Officer - For awards to local units of government, the Chief Elected Official serves as the Certifying Officer for the Environmental Review. For awards to non-profits and for-profits, the Executive Director of IHCD is the Certifying Officer.

Environmental Impact - Any alteration of existing environmental conditions, or creation of a new set of environmental conditions, caused or induced in whole or in part, directly or indirectly, by a proposed undertaking.

Finding of No Significant Impact (FONSI) - A document briefly presenting the reasons why an action, not otherwise categorically excluded or exempt, will not have a significant effect on the human environment and for which an Environmental Impact Statement, therefore, will not be prepared. The FONSI must include the environmental assessment (or summary of it) and note any other environmental documents related to it. If the assessment is included, the FONSI need not repeat any of the discussion in the assessment but may incorporate it by reference.

Floodplain - "Floodplain" means the Special Flood Hazard Area (SFHA) identified on the flood maps published by the National Flood Insurance Program (NFIP) by the Federal Emergency Management Agency (FEMA).

Human Environment - Interpreted comprehensively to include the natural and physical environment and the relationship of people with that environment. This means that economic or social effects are not intended by themselves to require preparation of an EIS. When an EIS is prepared and economic or social and natural or physical environment effects are interrelated, then the EIS will discuss all of these effects on the human environment.

NOI/RRF - Notice of Intent to Request Release of Funds.

Project - A project in the context of IHCD's HOME or CDBG program is a site or an entire building, or two or more buildings, together with the site or sites on which the building or buildings is located, that are under common ownership, management, and financing and are to be assisted with HOME or CDBG funds under commitment by the owner, as a single undertaking. Project includes all the activities associated with the site and building.

Responsible Entity - the entity or organization that is determined to be the lead entity in being responsible for the use of the HOME or CDBG award. IHCD is considered the recipient and responsible entity for both sources of funding.

ROF - Release of Funds.

RRF - Request for Release of Funds.

Undertaking - An undertaking, as it pertains to an Environmental Review, is an activity, or group of generally integrally related activities, designed by a recipient to accomplish, in whole or in part, a specific goal.

III. CONDITIONAL COMMITMENT OF HOME OR CDBG FUNDS

Responsible entities may enter into an agreement for the conditional commitment of HOME or CDBG funds for a specific project prior to the completion of the environmental review process. The responsible entity must ensure that any such agreement does not provide the state recipient, subrecipient or contractor any legal claim to any amount of HOME or CDBG funds to be used for the specific project or site unless and until the site has received environmental clearance. The following language is acceptable in an otherwise appropriately drafted agreement:

Notwithstanding any provision of this Agreement, the parties hereto agree and acknowledge that this Agreement does not constitute a commitment of funds or site approval and that such commitment of funds or approval may occur only upon satisfactory completion of environmental review and receipt by [not for profit, for profit or state recipient] of a release of funds from HUD or IHCD under 24 CFR Part § 58. The parties further agree that the provision of any funds to the project is conditioned on the [not for profit, for profit or local unit of government] determination to proceed with, modify or cancel the project based on the results of a subsequent environmental review.

IV. ENVIRONMENTAL REVIEW PROCESS

The chief executive officer of the recipient is responsible for ensuring that the environmental review process has been carried out according to the requirements of Section 102 of NEPA and the related provisions in 40 CFR Parts 1500 through 1508, and 24 CFR Part 58, including the related Federal authorities listed in 24 CFR 58.5. IHCD will review the recipient's environmental review record (ERR) to ensure that the review was carried out according to the environmental review regulations as provided in 24 CFR Part 58.

V. RELEASE OF FUNDS PROCESS

The Release of Funds Process is required for all developments that are Categorically Excluded (Subject to 58.5) or need an Environmental Assessment. Before the recipient can make a finding regarding the development in question, the recipient must first group together and evaluate as a single undertaking all individual activities that are related either geographically or functionally, or are logical parts of a composite of contemplated actions. This grouping of activities is known as aggregation and is more fully defined in 24 CFR § 58.32.

When grouping activities, keep in mind that several sites, each requiring some degree of environmental review, may actually be one HOME or CDBG undertaking (for example, 40 owner-occupied units being rehabilitated could be one HOME or CDBG undertaking). For the environmental review, the recipient must group activities for the entire undertaking. Some environmental factors can be considered on a program-wide basis while others will require site-by-site development analysis.

The recipient must determine whether the various activities of the undertaking fit the classification of: Exempt, Categorically Excluded (both Subject and Not Subject to 58.5), or Environmental Assessment. The required actions in order to obtain the Release of Funds will vary depending upon the classification of the undertaking.

If at any time during the period of the HOME or CDBG undertaking it becomes necessary to substantially revise or amend the scope of work, it may be necessary to repeat the environmental review process to assess the impact of proposed changes. In these cases, your IHCD Community Development Representative should be contacted for guidance.

VI. DETERMINING THE CLASSIFICATION OF ENVIRONMENTAL REVIEW

A. EXEMPT ACTIVITIES

Activities that have no physical impact on the environment. This includes the following:

1. Environmental and other studies
2. Acquisition only developments {entire structure(s) must be up to code when using HOME funds} that require no rehabilitation.
3. Information and financial services;
4. Administrative and management activities;
5. Inspections and testing of properties for hazards and defects;
6. Purchase of insurance;
7. Engineering and design costs; and
8. Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair or restoration activities necessary only to control or arrest the effects from disasters or imminent threats to public safety including those resulting from physical deterioration.

The responsible entity is not required to undertake a NEPA level review (environmental assessment) or document that the activities comply with other Federal laws and authorities found at §58.5. Additionally, there is no requirement to publish public notices or that a Request for Release of Funds and Certification be submitted to IHCD or HUD. The recipient must use Exhibit C (Certification of Exemption) to document its determination that the activity is exempt, complete the associated Compliance Documentation Checklist and the Summary page (Exhibit A), and place all three documents into the Environmental Review Record.

Example: An architectural firm is hired to design HOME-assisted new construction town

homes. The use of HOME funds is exempt under §58.34(a)(8).

B. CATEGORICALLY EXCLUDED ACTIVITIES NOT SUBJECT TO §58.5 AUTHORITIES

HUD has determined that certain categorically excluded activities would not alter any conditions that would require an environmental review or compliance determination under Federal laws and authorities cited in §58.5. Examples of activities that are categorical exclusions not subject to §58.5 include the following:

1. Tenant-based rental assistance.
2. Activities to assist homebuyers to purchase existing dwelling units or dwelling units under construction, including closing costs and downpayment assistance, interest buy downs, and similar activities that result in the transfer of title.
Warning: homebuyer assistance for units not already under construction must be treated as a categorical exclusion requiring compliance with the authorities cited in §58.5.
3. Housing pre-development costs including legal, consulting, developer and other costs related to obtaining site options, project financing, administrative costs and fees for loan commitments, zoning approvals, and other related activities that do not have a physical impact.
4. These activities are treated like exempt activities. The recipient must use Exhibit D (Certification of Categorical Exclusion, Not Subject to 58.5) to document its determination that the activity is exempt, complete the associated Compliance Documentation Checklist and the Summary page (Exhibit A), and place all three documents into the Environmental Review Record.

Example: A not for profit has been awarded HOME funds to provide downpayment assistance and closing costs to homebuyers. Such use of funds is categorically excluded from the requirements of NEPA [§58.35(b)(5)] as long as the unit is existing or currently under construction, as this activity is not subject to any of the statutes cited under this section.

C. CATEGORICAL EXCLUDED ACTIVITIES SUBJECT TO §58.5

A category of actions that do not individually or cumulatively have a significant effect on the human environment. Categorically excluded activities include, but are not limited to:

- typically replace or improve existing facilities or structures, i.e., they retain the original usage of a structure or facility;
- do not increase the size or unit density of the structure or facility being improved by more than 20 percent;
- do not change land uses (commercial to residential); and

- in the case of rehabilitation, the cost of rehabilitation is less than 75 percent of the total estimated cost of replacement after rehabilitation.

Examples of categorically excluded activities are as follows:

1. Minor rehabilitation of an existing property (multifamily or single family);
2. An individual action, such as new construction, major rehabilitation, moving or demolition, on a one to four family dwelling. [New construction or major rehabilitation of five or more units located within 2,000 feet of each other undertaken as a single action (e.g., a subdivision), is not categorically excluded.]

The Recipient must use Exhibit E (Certification of Categorical Exclusion, Subject to 58.5) to document its determination that the activity is exempt, complete the Environmental Review Worksheet (Exhibits F & G), Summary page (Exhibit A), and Checklist (Exhibit B). Place all the documents into the Environmental Review Record.

*Example: A multifamily building rehabilitated under the HOME program at a cost of \$450,000. The rehabilitation conducted did not involve a change of land use or a change in unit density by more than 20 percent. The replacement cost of the structure as determined by the insurance company providing coverage is \$1,500,000. The project therefore, is categorically excluded from NEPA as the amount of the rehabilitation work is only 30% of the replacement cost [$\$450,000/\$1,500,000$]. The level of rehabilitation work allowed before the 75% maximum level is reached is \$1,125,000 [$\$1,500,000*75\%$].*

D. ENVIRONMENTAL ASSESSMENT (EA)

Activities which cannot be determined to be exempt under §58.34 or categorically excluded from NEPA under §58.35, or which involve a categorical exclusion with “extraordinary circumstances” under §58.2(a)(3), require that a full Environmental Assessment be conducted. While an EA addresses the same issues found in a Compliance Determination review, it also includes the following analysis:

1. Examines and recommends feasible ways to eliminate or minimize adverse environmental impacts;
2. Examines alternatives to the project;
3. Includes a compliance determination for all other Federal laws and authorities cited in §58.5 and §58.6; and
4. Leads to a responsible entity’s Finding of No Significant Impact (FONSI), or a Finding of Significant Impact, thereby requiring the execution of an Environmental Impact Statement (EIS).

An EA, using an Environmental Review Worksheet, is normally required for five or more units only if the sites are 2,000 feet apart or less and/or there are more than four units on a site. This includes:

1. New construction of five or more residential units;
2. Major rehabilitation and reconstruction of five or more residential units;
3. Conversion of non-residential land use to residential land use; and
4. Acquisition of vacant land for development when five or more units are involved.

The Recipient must complete the Environmental Review Worksheet (Exhibits F & G), Summary page (Exhibit A), and Checklist (Exhibit B). Place all the documents into the Environmental Review Record.

Example: A housing developer borrows \$2,000,000 in HOME funds to acquire a single parcel of 10 acres of land and construct 30 units of rental housing. Such a project is neither exempt nor categorically excluded from NEPA. The size of the project exceeds the thresholds of categorically excluded activities under §58.35(a)(4). Additionally, the proposed use of HOME funds for the project is not composed entirely of “soft costs” associated with exempt activities listed in §58.34. Consequently, the responsible entity must perform an Environmental Assessment in accordance with §58.36, as detailed at §58.40, before committing funds.

E. ENVIRONMENTAL IMPACT STATEMENT (EIS) WITH FINDING OF SIGNIFICANT IMPACT

An environmental impact statement is a complex analysis required for proposed activities that would have a significant impact on the human environment in accordance with section 102(2)(C) of the National Environmental Policy Act. EIS thresholds stated at §58.37(a) and (b)(2) include:

1. Projects determined by a previously written environmental assessment, to have a potentially significant impact on the human environment; and
2. Projects involving 2,500 or more units being: removed, demolished, converted, rehabilitated, or constructed.

If you determine that an EIS is required, please contact your IHCD Community Development Representative for the procedures.

VII. ENVIRONMENTAL REVIEW RECORD (ERR)

The recipient is responsible for completing the steps required in order to Request a Release of Funds (RROF) from IHCD. Private citizens and organizations can object to the RROF for HOME and CDBG undertakings on certain procedural grounds relating to the environmental review (24 CFR § 58.75). Therefore, it is important that a recipient be diligent about meeting all procedural requirements. For example, the recipient must maintain a written record of the environmental review completed under 24 CFR Part 58 for each undertaking. This written record is known as the Environmental Review Record (ERR), and must be made available for public review.

The ERR must include a description of the undertaking, of all activities that the recipient has determined to be part of the undertaking, as defined in 24 CFR § 58.2(a)(3) and 58.32. The ERR must contain all the relevant documents, public notices, and written determinations required by 24 CFR Part 58, and any other information or evidence of action pertaining to the environmental review of the undertaking. It is the recipient's responsibility to compile the ERR for submittal to IHCD. IHCD is responsible to review and approve each step of the environmental review process completed by the recipient.

FOR ALL RECIPIENTS LOCAL UNITS OF

VIII. DETERMINE CLASSIFICATION OF PROGRAM ACTIVITIES

A HOME or CDBG undertaking can only have one of these environmental classifications in addition to its Exempt activities. All responsible entities and recipients should examine the definitions of each classification given earlier in this chapter, along with the information contained in Exhibits C, D, and E, in order to determine which one is appropriate for your HOME or CDBG undertaking.

1. Determination that Activities are “Categorically Excluded (Subject 50 58.5)”

- a. Complete the Environmental Review Worksheet

Single Site Projects: Complete Questions 1 to 12 and 23 to 27 on the Environmental Review Worksheet (See Exhibit G), along with the Environmental Review Record Summary Page (Exhibit A), for submission with your application.

Scattered Site Projects:

- o **Complete Questions 1 to 5 and 23 to 27 on the Environmental Review Worksheet (See Exhibit G), along with the Environmental Review Record Summary Page (Exhibit A), for submission with your application.**
- o **Complete questions 6 to 12 and 23 to 27 on the Environmental Review Worksheet (See Exhibit G), along with the Environmental Review Record Summary Page (Exhibit A), for each site as it is identified.**

Answer all questions and provide the requested source documentation where applicable. The worksheet will enable the Recipient to determine what source documentation to compile and which federal, state, or local agencies must be contacted for comments on the proposed project.

- b. **Contact all applicable agencies.** Copies of the request for comment should be sent to those agencies identified in the Environmental Review Worksheet along with any private/public interest groups or agencies that have indicated an interest in or have special expertise for the type of undertaking.

To help local, state, and federal agencies respond more effectively to your request for comment, we suggest that your letter include a description of the undertaking, source of funds, and funding agency and that you include a telephone number at which agency staff may contact you. Additionally, attach a map to show the undertaking's location. A Contact Sheet is provided in **Exhibit F** to assist you in tracking your correspondence with the appropriate agencies. This comment sheet should be submitted to IHCD

along with the Environmental Review Worksheet – *when doing scattered site projects please submit one copy of the contact sheet for each separate site that you review.*

- c. **Publish a Notice of Intent to Request Release of Funds (NOI/RROF).** The *NOI/RROF* indicates the LUG recipient’s intention to submit to IHCD a Request for Release of Funds no sooner than 7 days following the publication of the notice. This gives the public, state, and federal agencies at least 7 days to submit comments to the local unit of government before any other action is taken. (Sample notices can be found in **Exhibit H** for HOME awards and **Exhibit I** for CDBG awards.)

The notice further establishes a minimum of 15 days during which the public may comment to IHCD, after IHCD has received the request. IHCD must then wait a minimum of 15 calendar days after receipt of the Request for Release of Funds (RROF) for public comment prior to release of funds.

All required minimum time periods are counted as calendar days. The first day of a time period begins on the day following the publication date of any notice (24 CFR § 58.21).

The legal notice must be published in the newspaper of largest circulation in the area in which the project will be located. Additionally, if the undertaking is going to be conducted in multiple locations, the legal notice must be placed in the largest circulation for each of the site locations. **This requirement is not applicable for Not for Profit or For Profit recipients.**

For scattered site projects, the publication should take place once question 1-5 and 23-27 of the Environmental Review Worksheet have been answered and all applicable agencies have been contacted. It is not necessary to republish after completing the Environmental Review Worksheet for each individual site.

Example timeline:

| | |
|------------------------|-------------------------------------|
| March 15th | Publication date of <i>NOI/RROF</i> |
| March 16th - 22nd | Minimum 7-day local comment period |
| March 23rd | IHCD receives recipient’s RROF |
| March 24th - April 7th | IHCD 15-day comment period |
| On or about April 8th | Release of funds by IHCD |

The recipient may wish to utilize additional efforts to inform the public, announcing the availability of the statutory checklist. Such extra efforts could include holding public meetings or hearings locally, maintaining mailing lists of persons interested in a particular action and notifying them of

the availability of the environmental review record for local review and comment.

- d. **Complete the ERR Cover Sheet (See Exhibit L).** The form must be signed by the certifying officer of the responsible entity (Not applicable for non-profit and for-profit applicants).
- e. **Submit a copy of the Environmental Review Record (ERR) to your IHCD Community Development Representative:**
 - Environmental Review Summary Page (**Exhibit A**)
 - Environmental Review Checklist (**Exhibit B**)
 - Activity Determination Forms (**Exhibit E**)
 - Contact Sheet (**Exhibit F**)
 - Completed Environmental Review Worksheet (**Exhibit G**)
 - Copy of all correspondence sent and received
 - An original publisher's affidavit for the NOI/RROF publication (**Exhibit H or I**). **Only applicable to LUG recipients**
 - Exhibit L – Cover Sheet (**LUGs only**)

It is important that the ERR submission be complete. In addition to being reviewed by IHCD staff, the ERR may later be reviewed in detail by the HUD environmental specialists to assure local and state compliance with federal environmental requirements.

- f. **Receive notice of ROF from IHCD.** After a period of at least 15 calendar days from the date the RROF is **received** by IHCD and IHCD has reviewed the environmental information required under NEPA and has determined that all applicable special conditions are satisfied and there is no basis to withhold funds, IHCD will send a written notice of Release of Funds to the recipient for the categorically excluded activities.

Once a recipient has received **both** a notification from IHCD of Release of Funds for each budget line item of the award **and** notification that requirements of the Section 106 Historic Review Process (as described later in this chapter) have been satisfied, the recipient may begin the HOME or CDBG undertaking.

2. **Determination that an “Environmental Assessment” (EA) is Necessary**

All activities not included in the classifications covered under Exempt Activities and Categorically Excluded Activities require an “Environmental Assessment” as described below.

- a. **Single Site Projects: Complete Questions 1 to 27 on the Environmental Review Worksheet (See Exhibit G), along with the Environmental Review Record Summary Page (Exhibit A), for submission with your application.**

Scattered Site Projects:

- o **Complete Questions 1 to 5 and 23 to 27 on the Environmental Review Worksheet (See Exhibit G), along with the Environmental Review Record Summary Page (Exhibit A), for submission with your application.**
- o **Complete questions 6 to 27 on the Environmental Review Worksheet (See Exhibit G), along with the Environmental Review Record Summary Page (Exhibit A), for each site as it is identified.**

Answer all questions and provide the requested source documentation as to how the answer was derived. The worksheet will enable the Recipient to determine what source documentation to compile and which federal, state, or local agencies must be contacted for comments on the proposed project.

- b. **Contact all applicable agencies.** Copies of the request for comment should be sent to those agencies identified in the Environmental Review Worksheet along with any private/public interest groups or agencies that have indicated an interest in or have special expertise for the type of undertaking.

To help local, state, and federal agencies respond more effectively to your request for comment, we suggest that your letter include a description of the undertaking, source of funds, and funding agency and that you include a telephone number at which agency staff may contact you. Additionally, attach a map to show the undertaking's location. A Contact Sheet is provided in **Exhibit F** to assist you in tracking your correspondence with the appropriate agencies. This comment sheet should be submitted to IHCD along with the Environmental Review Worksheet – *when doing scattered site projects please submit one copy of the contact sheet for each separate site that you review.*

- c. Identify and assess the undertaking's potential environmental impacts. Those impacts can be significant, either singly or in combination. The environmental assessment determines the degree of significance. When the environmental assessment is complete, the recipient must make a determination of either:
- A "Finding of No Significant Impact" (FONSI) in which the LUG recipient determines that the undertaking is not an action which

may or will significantly affect the quality of the human or natural environment; or

- A “Finding of Significant Impact” (FSI) in which the undertaking is deemed to be an action which may significantly affect the quality of the human or natural environment. If there is a Finding of Significant Impact, an Environmental Impact Statement must be prepared. Immediately contact your IHCDA Community Development Representative for further guidance. IHCDA will work directly with the recipient to determine a course of action for fulfillment of the environmental requirements.

- d. **Publish a Combined Notice of Intent to Request Release of Funds and Finding of No Significant Impact NOI/RROF/FONSI** (See **Exhibit J** for HOME or **Exhibit K** for CDBG). If completion of the Environmental Assessment results in a "Finding of No Significant Impact," the LUG recipient can proceed with preparing the notices and certifications required to remove the contract conditions related to environmental considerations. IHCDA uses a Combined Notice: Notice of Intent to Request a Release of Funds and Finding of No Significant Impact (NOI/RROF/FONSI) as provided for under 24 CFR 58.44.

The *NOI/RROF/FONSI* states the LUG recipient's "Finding of No Significant Impact" and indicates the recipient's intention to submit to IHCDA a Request for Release of Funds no sooner than 15 days following the publication date. This gives the public, state, and federal agencies at least 15 days to submit comments to the local unit of government before any other action is taken.

The notice further establishes a minimum of 15 days during which the public may comment to IHCDA or the LUG, after the request has been received. IHCDA or the LUG must then wait a minimum of 15 calendar days after receipt of the Request for Release of Funds (RROF) for public comment prior to release of funds.

The legal notice must be published in the newspaper of largest circulation in the area in which the project will be located. Additionally, if the undertaking is going to be conducted in multiple locations, the legal notice must be placed in the largest circulation for each of the site locations. **This requirement is not applicable for Not for Profit or For Profit recipients.**

For scattered site projects, the publication should take place once question 1-5 and 23-27 of the Environmental Review Worksheet have been answered and all applicable agencies have been contacted. It is not necessary to republish after completing the Environmental Review Worksheet for each individual site.

All required minimum time periods are counted as calendar days. The first day of a time period begins on the day following the publication date of any notice (24 CFR § 58.21).

Example timeline:

| | |
|------------------------|-------------------------------------------|
| March 15th | Publication date of <i>NOI/RROF/FONSI</i> |
| March 16th - 30th | Minimum 15-day local comment period |
| March 31st | IHCDA receives recipient's RROF |
| April 1st - April 15th | IHCDA 15-day comment period |
| On or about April 16th | Release of funds by IHCDA |

The recipient may wish to utilize additional efforts to inform the public, announcing the availability of the environmental assessment. Such extra efforts could include holding public meetings or hearings locally, maintaining mailing lists of persons interested in a particular action and notifying them of the availability of the environmental assessment, and distributing copies of the assessment for local review and comment.

- e. **Complete the ERR Cover Sheet (See Exhibit L).** The form must be signed by the certifying officer of the local unit of government. **This requirement is not applicable for Not for Profit or For Profit recipients.**
- f. **Submit a copy of the Environmental Review Record (ERR) to your IHCDA Community Development Representative:**
 - Environmental Review Summary Page (**Exhibit A**)
 - Environmental Review Checklist (**Exhibit B**)
 - Contact Sheet (**Exhibit F**)
 - Completed Environmental Review Worksheet (**Exhibit G**)
 - Copy of all correspondence sent and received
 - An original publisher's affidavit for the NOI/RROF publication (**Exhibit J or K**). **Only applicable to LUG recipients**
 - Exhibit L – Cover Sheet (**LUGs only**)

It is important that the ERR submission be complete. In addition to being reviewed by IHCDA staff, the ERR may later be reviewed in detail by the HUD environmental specialists to assure local and state compliance with federal environmental requirements.

- g. **Receive notice of ROF from IHCDA.** After a period of at least 15 calendar days from the date the RROF is **received** by IHCDA and IHCDA has reviewed the environmental information required under NEPA and has determined that all applicable special conditions are satisfied and there is no basis to withhold funds, IHCDA will send a written notice of Release of Funds to the recipient for the Environmental Assessment activities.

Once a recipient has received **both** a notification from IHCD A of Release of Funds for each budget line item of the award **and** a notification that requirements of the Section 106 Historic Review Process have been satisfied, the recipient may begin the HOME or CDBG undertaking.

IX. EMERGENCY SITUATIONS

When the unit to be rehabilitated presents a serious threat to the occupant's health or safety, it may be necessary to repair or replace the specific items causing the threat prior to completing the Environmental Review process. The recipient must submit a request to IHCD A for a waiver of the Environmental Review requirements for the specific home. The request must be received from the chief executive officer of the recipient, and must be accompanied by a statement from an inspector documenting the nature of the emergency.

Although IHCD A may allow for an emergency repair to occur prior to the completion of the Release of Funds or Section 106 Historic Review process, the recipient must then follow-through with a complete Environmental Review as described in this chapter.

When an emergency situation arises, the recipient should immediately contact your IHCD A Community Development Representative for assistance.

ENVIRONMENTAL REVIEW RECORD EXHIBITS

- A Environmental Review Summary Page
- B Environmental Review Checklist
- C Certification of Exemption
- D Certification of Categorical Exclusion (Not Subject to 58.5)
- E Certification of Categorical Exclusion (Subject to 58.5)
- F Contact Sheet
- G Environmental Review Worksheet
- H HOME LUG Recipients - Notice of Intent to Request a Release of Funds (Categorically Excluded Activity)
- I CDBG LUG Recipients - Notice of Intent to Request a Release of Funds (Categorically Excluded Activity)
- J HOME LUG Recipients - Combined Notice: Notice of Intent to Request a Release of Funds and Finding of No Significant Impact (Assessed Activity)
- K CDBG LUG Recipients - Combined Notice: Notice of Intent to Request a Release of Funds and Finding of No Significant Impact (Assessed Activity)
- L Environmental Review Record Cover Sheet

NOTE: BECAUSE OF THE MANY WEB LINKS EMBEDDED THROUGHOUT THE ENVIRONMENTAL REVIEW WORKSHEET, WE WERE NOT ABLE TO LOCK THE FORMS – AS LOCKING THE FORMS DISABLES THE WEBLINKS. AS A RESULT, IN ORDER TO PLACE YOUR “X” IN A CHECK BOX, YOU NEED TO DOUBLE CLICK ON THE BOX, CHANGE THE DEFALUT VALUE FROM “NOT CHECKED” TO “CHECKED” AND CLICK “OKAY”.

Exhibit A

ENVIRONMENTAL REVIEW RECORD

SUMMARY PAGE

| | | |
|-----------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------------|
| Recipient Name: | | |
| Development Name: | | |
| Development Location: | | |
| Purpose/Scope of Development: | | |
| Estimated Total Development Cost: | \$ | |
| Development Representative: | | |
| Telephone Number: | | |
| <input type="checkbox"/> Single Site Project | <input type="checkbox"/> Scattered Site Overview | <input type="checkbox"/> Specific Scattered Site Address |

| | |
|--------------------------|----------------------------------------------------|
| Source of Funds: | |
| <input type="checkbox"/> | Community Development Block Grant (CDBG) |
| <input type="checkbox"/> | HOME Investment Partnerships Program (HOME) |

| | |
|----------------------------|--|
| Responsible Entity: | |
| Certifying Officer: | |
| Telephone Number: | |

| | |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| Finding: | |
| <input type="checkbox"/> | Exempt Activity |
| <input type="checkbox"/> | Categorically Excluded Activity (Not Subject to 58.5) |
| <input type="checkbox"/> | Categorically Excluded Activity (Subject to 58.5) |
| <input type="checkbox"/> | Assessed Activity |
| If Assessed: | |
| <input type="checkbox"/> | Finding of No Significant Impact (Development will not result in a significant impact on the quality of the human environment) |
| <input type="checkbox"/> | Finding of Significant Impact (The development may significantly affect the quality of the human environment) |

| | | | |
|----------------------------|--|--------------|--|
| Preparer Signature: | | Date: | |
| Title/Agency: | | | |

| | | | |
|---------------------------------------------------|----------------------------------------------------|--------------|--|
| IHCDA Staff Approving ER Record Signature: | | Date: | |
| Title/Agency: | Community Development Representative, IHCDA | | |

Exhibit B

ENVIRONMENTAL REVIEW RECORD CHECKLIST

| Exhibit | Components for All Recipients | Yes | N/A |
|------------------------------------------------------------|---------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| A | Summary Page with original signatures | <input type="checkbox"/> | |
| C | Certification of Exemption & Compliance Documentation Checklist | <input type="checkbox"/> | <input type="checkbox"/> |
| D | Certification of Categorical Exclusion (Not Subject to 58.5) & Compliance Documentation Checklist | <input type="checkbox"/> | <input type="checkbox"/> |
| E | Certification of Categorical Exclusion (Subject to 58.5) | <input type="checkbox"/> | <input type="checkbox"/> |
| F | Contact Sheet | <input type="checkbox"/> | |
| G | Environmental Review Worksheet | <input type="checkbox"/> | |
| | Copy of correspondence with all applicable agencies sent & received | <input type="checkbox"/> | <input type="checkbox"/> |
| | Any comments received and recipients responses | <input type="checkbox"/> | <input type="checkbox"/> |
| | Single Site Development: Section 106 Concurrence Letter | <input type="checkbox"/> | <input type="checkbox"/> |
| | Maps and other source documentation | <input type="checkbox"/> | <input type="checkbox"/> |
| Additional Components for Local Units of Government | | | |
| H | Original Publishers Affidavit for NOI/RROF publication (CDBG - Categorical Excluded Activity) | <input type="checkbox"/> | <input type="checkbox"/> |
| I | Original Publishers Affidavit for NOI/RROF publication (HOME – Categorical Excluded Activity) | <input type="checkbox"/> | <input type="checkbox"/> |
| J | Original Publishers Affidavit for NOI/RROF/FONSI (CDBG – Assessed Activity) | <input type="checkbox"/> | <input type="checkbox"/> |
| K | Original Publishers Affidavit for NOI/RROF/FONSI (HOME – Assessed Activity) | <input type="checkbox"/> | <input type="checkbox"/> |
| L | Environmental Review Cover Sheet | <input type="checkbox"/> | |

Exhibit C

Certification of Exemption for HUD funded projects
Determination of activities not subject to 24 CFR 58.34(a)
May be subject to provisions of Sec 58.6, as applicable

Project Name: _____
Project Description: _____
Address: _____
Funding Source: ☐ CDBG ☐ HOME
Funding Amount: _____
Grant Number: _____

I hereby certify that the abovementioned project has been reviewed and determined an Exempt activity per 24 CFR 58.34(a) as follows:

| | |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | 1. Environmental and other studies, resource identification and the development of plans and strategies; |
| <input type="checkbox"/> | 2. Information and financial services; |
| <input type="checkbox"/> | 3. Administrative and management activities; |
| <input type="checkbox"/> | 4. Public services that will not have a physical impact or result in any physical changes, including but not limited to services concerned with employment, crime prevention, child care, health, drug abuse, education, counseling, energy conservation and welfare or recreational needs; |
| <input type="checkbox"/> | 5. Inspections and testing of properties for hazards or defects; |
| <input type="checkbox"/> | 6. Purchase of insurance; |
| <input type="checkbox"/> | 7. Purchase of tools; |
| <input type="checkbox"/> | 8. Engineering or design costs; |
| <input type="checkbox"/> | 9. Technical assistance and training; |
| <input type="checkbox"/> | 10. Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair, or restoration activities necessary only to control or arrest the effects from disasters or imminent threats to public safety including those resulting from physical deterioration; |
| <input type="checkbox"/> | 11. Payment of principal and interest on loans made or obligations guaranteed by HUD; |
| <input type="checkbox"/> | 12. Any of the categorical exclusions listed in Sec. 58.35(a) provided that there are no circumstances that require compliance with any other Federal laws and authorities cited in Sec. 58.5. |

If your project falls into any of the above categories, you do not have to submit a Request for Release of Funds (RROF), and no further approval from HUD will be needed by the recipient for the draw-down of funds to carry out exempt activities and projects. However, the responsible entity must still document in writing its compliance with and/or applicability of "other requirements" per 24CFR58.6 (included with this document).

By signing below the Responsible Entity certifies in writing that each activity or project is exempt and meets the conditions specified for such exemption under section 24 CFR 58.34(a). Please keep a copy of this determination in your project files.

Application Preparer Certifying Official Name & Title (please print)

Application Preparer Certifying Official Signature

Date

**Compliance Documentation Checklist
24 CFR 58.6**

PROJECT NAME / DESCRIPTION:

For “**Exempt**” and “ **Categorically Excluded not subject to**” projects/activities, compliance with the related laws and authorities listed in 58.5 is not required. However, recipients remain responsible for addressing and carrying out any applicable compliance measures for the requirement listed in 58.6. These requirements include:

1) **The Flood Disaster Protection Act of 1973** – Federal financial assistance for acquisition or construction purposes (including rehab) may not be used in a Special Flood Hazard Area (also known as the 100 Year Floodplain).

- Is the project located within a Special Flood Hazard Area as designated on a current FEMA flood map? Yes No N/A (No acquisition/construction)
 - If Yes or No, Identify FEMA flood map used to make this finding:
 - ☐ Community Name and Number:
 - ☐ Map Panel Number and Date of Map Panel:
 - ☐ If no FEMA flood map has been published for project area, provide documentation from an engineer or local flood control agency demonstrating whether or not project site is in a 100 year flood plain.

(2) **The Coastal Barrier Resources Act** – HUD assistance may not be used for most activities proposed in the Coastal Barrier resources System.

Is the project located within a coastal barrier designated on a current FEMA flood map? Identify FEMA map used to make your finding. Yes No N/A

NOTE: There are no Coastal Barrier Resources in Indiana.

(3) **Runway Clear Zones and Clear Zones** – In all cases involving HUD assistance, subsidy, or insurance for the purchase or sale of an existing property in a runway Clear Zone or Clear Zone the responsible entity shall advise the buyer that the property is in a runway clear zone or clear zone, what the implication of such a location are, and that there is a possibility that the property may, at later date, be acquired by the airport. The buyer must sign a statement acknowledge receipt of this information.

Is the project located in a Runway Clear Zone/Clear Zone? Yes No N/A

If so, has the buyer signed a statement of acknowledgment? Yes No

Signature: _____

Date: _____

Exhibit D
Certification of Categorical Exclusion (not subject to 58.5)
Determination of activities not subject to 24 CFR 58.34(a)
May be subject to provisions of Sec 58.6, as applicable

Project Name: _____
Project Description: _____
Address: _____
Funding Source: ☐ CDBG ☐ HOME
Funding Amount: _____
Grant Number: _____

I hereby certify that the abovementioned project has been reviewed and determined an Exempt activity per 24 CFR 58.34(a) as follows:

| | |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | 1. Tenant-based rental assistance; |
| <input type="checkbox"/> | 2. Supportive services including, but not limited to, health care, housing services, permanent housing placement, day care, nutritional services, short-term payments for rent/mortgage/utility costs, and assistance in gaining access to local, State, and Federal government benefits and services; |
| <input type="checkbox"/> | 3. Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs; |
| <input type="checkbox"/> | 4. Economic development activities, including but not limited to, equipment purchases, inventory financing, interest subsidy, operating expenses and similar costs not associated with construction or expansion of existing operations; |
| <input type="checkbox"/> | 5. Activities to assist homebuyers to purchase existing dwelling units or dwelling units under construction, including closing costs and downpayment assistance, interest buydowns, and similar activities that result in transfer of title; |
| <input type="checkbox"/> | 6. Affordable housing pre-development costs including legal, consulting, developer and other costs related to obtaining site options, project financing, administrative costs and fees for loan commitments, zoning approvals, and other related activities which do not have a physical impact; |
| <input type="checkbox"/> | 7. Approval of supplemental assistance (including insurance or guarantees) to a project previously approved under this part, if the approval is made by the same responsible entity that conducted the environmental review on the original project and re-evaluation of the environmental findings is not required under Sec. 58.47. |

If your project falls into any of the above categories, you do not have to submit a Request for Release of Funds (RROF), and no further approval from HUD is needed for the draw-down of funds. However, the responsible entity must still document in writing its compliance with and/or applicability of "other requirements" per 24CFR58.6 (included with this document).

By signing below the Responsible Entity certifies in writing that each activity or project is Categorical Excluded (not subject to 58.5) and meets the conditions specified for such exemption under section 24 CFR 58.35(b). Please keep a copy of this determination in your project files.

Application Preparer Certifying Official Name & Title (please print)

Application Preparer Certifying Official Signature

Date

Compliance Documentation Checklist
24 CFR 58.6

PROJECT NAME / DESCRIPTION:

For “**Exempt**” and “ **Categorically Excluded not subject to**” projects/activities, compliance with the related laws and authorities listed in 58.5 is not required. However, recipients remain responsible for addressing and carrying out any applicable compliance measures for the requirement listed in 58.6. These requirements include:

(1) **The Flood Disaster Protection Act of 1973** – Federal financial assistance for acquisition or construction purposes (including rehab) may not be used in a Special Flood Hazard Area (also known as the 100 Year Floodplain).

- Is the project located within a Special Flood Hazard Area as designated on a current FEMA flood map? Yes No N/A (No acquisition/construction)
 - If Yes or No, Identify FEMA flood map used to make this finding:
 - ☐ Community Name and Number:
 - ☐ Map Panel Number and Date of Map Panel:
 - ☐ If no FEMA flood map has been published for project area, provide documentation from an engineer or local flood control agency demonstrating whether or not project site is in a 100 year flood plain.

(2) **The Coastal Barrier Resources Act** – HUD assistance may not be used for most activities proposed in the Coastal Barrier resources System.

Is the project located within a coastal barrier designated on a current FEMA flood map? Identify FEMA map used to make your finding. Yes No N/A

NOTE: There are no Coastal Barrier Resources in Indiana.

(3) **Runway Clear Zones and Clear Zones** – In all cases involving HUD assistance, subsidy, or insurance for the purchase or sale of an existing property in a runway Clear Zone or Clear Zone the responsible entity shall advise the buyer that the property is in a runway clear zone or clear zone, what the implication of such a location are, and that there is a possibility that the property may, at later date, be acquired by the airport. The buyer must sign a statement acknowledge receipt of this information.

Is the project located in a Runway Clear Zone/Clear Zone? Yes No N/A

If so, has the buyer signed a statement of acknowledgment? Yes No

Signature: _____

Date: _____

Exhibit E
Certification of Categorical Exclusion (subject to 58.5)
Determination of activities per 24 CFR 58.35(a)
 May be subject to provisions of Sec 58.6, as applicable

Project Name: _____
 Project Description: _____
 Address: _____
 Funding Source: ☐ CDBG ☐ HOME
 Funding Amount: _____
 Grant Number: _____

I hereby certify that the abovementioned project has been reviewed and determined to be a Categorically Excluded activity (subject to 58.5) per 24 CFR 58.35(a) as follows:

| | |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | 1. Acquisition, repair, improvement, reconstruction, or rehabilitation of public facilities and improvements (other than buildings) when the facilities and improvements are in place and will be retained in the same use without change in size or capacity of more than 20 percent (e.g., replacement of water or sewer lines, reconstruction of curbs and sidewalks, repaving of streets); |
| <input type="checkbox"/> | 2. Special projects directed to the removal of material and architectural barriers that restrict the mobility of and accessibility to elderly and handicapped persons; |
| <input type="checkbox"/> | 3. Rehabilitation of buildings and improvements when the following conditions are met: i. In the case of multifamily residential buildings: A. Unit density is not changed more than 20 percent; B. The project does not involve changes in land use from residential to non-residential; and C. The estimated cost of rehabilitation is less than 75 percent of the total estimated cost of replacement after rehabilitation. ii. In the case of non-residential structures, including commercial, industrial, and public buildings: A. The facilities and improvements are in place and will not be changed in size or capacity by more than 20 percent; and B. The activity does not involve a change in land use, such as from non-residential to residential, commercial to industrial, or from one industrial use to another. |
| <input type="checkbox"/> | 4. An individual action on a one- to four-family dwelling or an individual action on a project of five or more units developed on scattered sites when the sites are more than 2,000 feet apart and there are not more than four units on any one site; |
| <input type="checkbox"/> | 5. Acquisition or disposition of an existing structure or acquisition of vacant land provided that the structure or land acquired or disposed of will be retained for the same use; |
| <input type="checkbox"/> | 6. Combinations of the above activities. |

The responsible entity must also complete and attach the **Environmental Review Worksheet**. By signing below the Responsible Entity certifies in writing that each activity or project is Categorically Excluded (subject to 58.5) and meets the conditions specified for such exemption under section 24 CFR 58.35(a). Please keep a copy of this determination in your project files.

 Application Preparer Certifying Official Name & Title (please print)

 Application Preparer Certifying Official Signature

 Date

Exhibit F

CONTACT SHEET

Recipient Name: _____
Development Location: _____

| | Agencies | Applicable? (Y/N) | Date Sent | Date Received | Attached? (Y/N) |
|-----|-----------------------------------------------------------------------------------|------------------------------|------------------|--------------------------|----------------------------|
| 1. | Indiana Department of Environmental Management (IDEM) | | | | |
| 2. | IDEM – Office of Air Quality | | | | |
| 3. | IN-DNR – Historic Preservation (potential archaeological or adverse effects only) | | | | |
| 4. | IN-DNR – Fish and Wildlife | | | | |
| 5. | IN-DNR – Water | | | | |
| 6. | IN-DNR – Lake Michigan Coastal Program | | | | |
| 7. | Indiana Geological Survey | | | | |
| 8. | IN State Board of Health | | | | |
| 9. | U.S. Environmental Protection Agency | | | | |
| 10. | U.S. Department of Agriculture | | | | |
| 11. | U.S. Department of Interior | | | | |
| 12. | Department of Transportation | | | | |
| 13. | Chamber of Commerce | | | | |
| 14. | County Board of Health | | | | |
| 15. | County Surveyor | | | | |
| 16. | County Planning Commission | | | | |
| 17. | City Planning Commission | | | | |
| 18. | Soil and Water Conservation District | | | | |
| 19. | | | | | |
| 20. | | | | | |
| 21. | | | | | |
| 22. | | | | | |

Exhibit G

Environmental Review Worksheet

All Applicants Must Answer The Following Five (5) Questions as Part of Their ERR, to be Submitted to IHCD A Either At or Prior to Application.

1. Planning

- o Is the project in compliance or conformance with local zoning?
☐ Yes ☐ No ☐ Not Applicable

If No or Not Applicable, explain:

Source Documentation: If YES, attach a zoning map with the project location(s) identified or a letter from the Local Unit of Government. If the sites have not yet been identified then the letter or map should denote the area(s) in which you expect the project site(s) to be located. If NO, attach a detailed description of the process you are going through to bring the project into zoning compliance and when you expect it to be completed.

- o Is the project located within a coastal zone management (CZM) area? – See Appendix B for a map of the Lake Michigan Coastal Program Area.
☐ Yes ☐ No

- o **If your answer is YES, the [Indiana Department of Natural Resources, Lake Michigan Coastal Program](#) must make a finding that the project is consistent with the approved State CZM program.**

Comments:

Source Documentation: If YES, attach a letter from the IDNR, Lake Michigan Coastal Program.

- o Have you obtained an [Environmental Review letter from the Indiana Department of Environmental Management](#)? This is not required, but is recommended as a best practice.
☐ Yes ☐ No

Source Documentation: Attach a copy of the letter from IDEM.

- o Are there any unresolved conflicts concerning the use of the site?
☐ Yes ☐ No

If your answer is YES, briefly explain,

2. Airport Hazards [\(See Compliance Factor 5 of Handbook 1390.2\)](#)

- o Is the project within 3,000 feet from the end of a runway at a civil airport (defined as an existing commercial service airport as designated in the National Plan of Integrated Airport Systems prepared by the Federal Aviation Administration in accordance with section 504 of the Airport and Airway Improvement Act of 1982)?
☐ Yes ☐ No

- o Is the project within 2 ½ miles from the end of a runway at a military airfield?
☐ Yes ☐ No

- o **If your answer is YES to either of the above questions, comply with [24 CFR Part 51, Subpart D](#).**
Comments:

Source Documentation: if Yes, see Noise Abatement map (question #6)

3. Endangered Species [\(See Environmental Factor 3.4 of Handbook 1390.2\)](#)

- o Have you reviewed the [Indiana Department of Natural Resource's List of Endangered, Threatened and Rare Species by County](#)?
☐ Yes ☐ No

- o Is the project likely to affect any listed or proposed endangered or threatened species or critical habitats?

☐ Yes ☐ No

- o If your answer is YES, compliance is required with [Section 7 of the Endangered Species Act](#), which mandates consultation with the [US Department of the Interior, Fish and Wildlife Service](#) in order to preserve the species.

Comments:

Source Documentation: If YES to any of the above, attach a letter from the Department of the Interior.

4. Sole Source Aquifers: ([See Environmental Factor 2.1 of Handbook 1390.2](#))

- o Will the proposed project be located in Kosciusko, Noble, St. Joseph, or LaGrange County?
☐ Yes ☐ No

If your answer is YES, compliance is required with [Section 1424\(e\) of the Safe Drinking Water Act](#), which mandates consultation with [Region V of the Environmental Protection Agency](#).

Comments:

Source Documentation: If YES, attach a letter from the EPA.

5. Farmlands Protections ([See Environmental Factor 3.3 of Handbook 1390.2](#))

- o Is your proposed project disturbing farmland?
☐ Yes ☐ No

If your answer is YES, you must complete the Farmland Impact Statement which is found at <http://www.nrcs.usda.gov/programs/fppa/>. You must receive comments back prior to publishing for a release of funds. The form must be submitted to:

**U.S. Department of Agriculture
ATTN: Soil Conservation Services
6013 Lakeside Boulevard
Indianapolis, IN 46278**

Comments:

Source Documentation: If YES, attach a copy of the above referenced form.

All Additional Questions in the Environmental Review Are Site Specific. If this is a Single Site Project, or a Specific Site Within a Scattered Site Project, Please Continue. If this is a Scattered Site Project and Specific Sites Have Not Yet Been Identified, Please Stop Now. You Will Need to Wait and Complete the Following Questions for Each Site as it is Identified (Questions 6-12 and 23 to 28 for Categorically Excluded / Questions 6 to 28 for Assessed).

Note: Projects Involving Contiguous Lots or the Subdivision of a Single Piece of Property into Separate Lots for Development Will be Considered Single Site Projects for the Purposes of Completing this Form.

| |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Property Address: |
| <p>6. Noise Abatement (See Compliance Factor 1 of Handbook 1390.2)</p> <ul style="list-style-type: none"> ○ Is the project located near a major noise source, i.e., civil airports (within 5 miles), military airfields (15 miles), railroads (within 3,000 feet), or a major highway – e.g. an interstate, a four-lane road, or a main local artery - (within 1,000 feet)? <input type="checkbox"/>Yes <input type="checkbox"/>No ○ <i>If your answer is YES and you are doing new construction, comply with 24 CFR 51, Subpart B. Use adopted DNL contours if the noise source is an airport.</i> <u>Comments:</u> <u>Source Documentation:</u> (1) Attach a map showing the project location and the locations of any relevant roads, railroads, or airports, along with their approximate distance from the project site; (2) If applicable, attach a copy of the Noise Assessment Guidelines worksheets. |
| <p>7. Wild and Scenic Rivers (36 CFR part 297)</p> <ul style="list-style-type: none"> ○ Is the project located within one (1) mile of an affected segment of one of the rivers on Indiana's List of Outstanding Rivers? – See Appendix C for a copy of the list. <input type="checkbox"/>Yes <input type="checkbox"/>No ○ <i>If your answer is YES, contact the Indiana Department of Natural Resources, Division of Water for comment.</i> <u>Comments:</u> <u>Source Documentation:</u> (1) Attach a map showing location of the project – draw a circle to define an approximately 1 mile radius around the project and note any rivers that fall within that circle; (1) if applicable, attach a letter from DNR, Division of Water. |
| <p>8. Hazardous Industrial Operations (See Compliance Factor 5 of Handbook 1390.2)</p> <ul style="list-style-type: none"> ○ Are industrial facilities handling explosive or fire-prone materials such as liquid propane, gasoline or other storage tanks adjacent to or visible from the project site? <input type="checkbox"/>Yes <input type="checkbox"/>No ○ <i>If your answer is YES, use HUD Hazards Guide and comply with 24 CFR Part 51, Subpart C.</i> <u>Comments:</u> <u>Source Documentation:</u> If YES, attach Acceptable Separation Distance worksheets from the HUD Hazards Guide referenced above. |
| <p>9. Protection of Wetlands (E.O. 11990) (See Compliance Factors 3 and 4 of Handbook 1390.2)</p> <ul style="list-style-type: none"> ○ Are there drainage ways, streams, rivers, or coastlines on or near the site? <input type="checkbox"/>Yes <input type="checkbox"/>No ○ Are there ponds, marshes, bogs, swamps, or other wetlands on or near the site? <input type="checkbox"/>Yes <input type="checkbox"/>No ○ Does the project site exhibit any wetland characteristics? <input type="checkbox"/>Yes <input type="checkbox"/>No ○ For projects proposing new construction, or rehabilitation that involves site excavation, installation of wells or septic systems, grading, or placement of fill, the following applies: <ul style="list-style-type: none"> ○ Is the project located within a wetland designated on a National Wetland Inventory Map of the Department of Interior? <input type="checkbox"/>Yes <input type="checkbox"/>No ○ <i>If you answered YES to any of the above, and your project involves new construction and/or site excavation, installation of wells or septic systems, grading, placement of fill or any related activities, contact the Indiana Department of Natural Resources, Division of Fish and Wildlife for comment.</i> <u>Comments:</u> <u>Source Documentation:</u> Attach copy of wetlands map with project location identified (if applicable), and letter from DNR, Division of Fish and Wildlife (if applicable). |

| | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|--------------------------------------------|----------------------------------------------------------|----------------------------|----------------------------------------------------------|----------------|----------------------------------------------------------|----------------------|--|---------------------------|----------------------------------------------------------|--------------------------------------------|----------------------------------------------------------|------------------|----------------------------------------------------------|--|--|-----------------|----------------------------------------------------------|---------|----------------------------------------------------------|----------------------------|----------------------------------------------------------|--|--|
| Property Address: | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>10. Toxic Chemicals and Radioactive Materials (See Compliance Factor 5 of Handbook 1390.2)</p> <p>o Is the project near an industry that generates or disposes of chemicals or hazardous wastes, a brownfields site, or a toxic release site? (See http://egis.hud.gov/egis/ click on "Map Your Community", enter your address, and, once the map comes up, click on the "Environmental" folder in the map key). <input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>o Is the site listed on an EPA Superfund National Priorities or CERCLA CERCLA? <input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>o Is the site located within 3,000 feet of a toxic or solid waste landfill site or industrial waste disposal site? <input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>o Does the site have an underground storage tank or leaking underground storage tank? <input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>o <i>If your answer is YES to any of the above questions, use current techniques by qualified professionals to undertake investigations determined necessary and comply with § 50.3 (i).</i> <u>Comments:</u></p> <p><u>Source Documentation:</u> (3) If YES to any of the above, print off relevant maps or materials from the link and attach a copy. (2) If YES to the landfill question, attach a map identifying the project location and the landfill and showing the distance between them. (3) Attach materials related to the 50.3(i) process (if applicable).</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>11. Air Quality (See Environmental Factor 1.5 of Handbook 1390.2)</p> <p>Are there air pollution generators nearby which would adversely affect the site:</p> <table border="0"> <tr> <td>o Heavy industry</td> <td><input type="checkbox"/>Yes <input type="checkbox"/>No</td> <td>o Large parking facilities</td> <td><input type="checkbox"/>Yes <input type="checkbox"/>No</td> </tr> <tr> <td>o Incinerators</td> <td><input type="checkbox"/>Yes <input type="checkbox"/>No</td> <td>(1,000 cars or more)</td> <td></td> </tr> <tr> <td>o Power generating plants</td> <td><input type="checkbox"/>Yes <input type="checkbox"/>No</td> <td>o Heavy traveled highway (6 or more lanes)</td> <td><input type="checkbox"/>Yes <input type="checkbox"/>No</td> </tr> <tr> <td>o Oil refineries</td> <td><input type="checkbox"/>Yes <input type="checkbox"/>No</td> <td></td> <td></td> </tr> <tr> <td>o Cement plants</td> <td><input type="checkbox"/>Yes <input type="checkbox"/>No</td> <td>o Other</td> <td><input type="checkbox"/>Yes <input type="checkbox"/>No</td> </tr> <tr> <td>o Surface coating industry</td> <td><input type="checkbox"/>Yes <input type="checkbox"/>No</td> <td></td> <td></td> </tr> </table> <p>If YES to any of the above, please send an e-mail requesting comment to:</p> <p>Indiana Department of Environmental Management (IDEM) – Office of Air Quality Jennifer Schick, Section Chief for Air Compliance – Section 2 jschick@idem.in.gov If you have any questions, you can call her at (317) 233-2841</p> <p><u>Comments:</u></p> <p><u>Source Documentation:</u> If YES, (1) Attach copy of e-mail sent to IDEM – Office of Air Quality requesting comment on project. (2) Attach copy of response from IDEM – Office of Air Quality.</p> | | o Heavy industry | <input type="checkbox"/> Yes <input type="checkbox"/> No | o Large parking facilities | <input type="checkbox"/> Yes <input type="checkbox"/> No | o Incinerators | <input type="checkbox"/> Yes <input type="checkbox"/> No | (1,000 cars or more) | | o Power generating plants | <input type="checkbox"/> Yes <input type="checkbox"/> No | o Heavy traveled highway (6 or more lanes) | <input type="checkbox"/> Yes <input type="checkbox"/> No | o Oil refineries | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | o Cement plants | <input type="checkbox"/> Yes <input type="checkbox"/> No | o Other | <input type="checkbox"/> Yes <input type="checkbox"/> No | o Surface coating industry | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| o Heavy industry | <input type="checkbox"/> Yes <input type="checkbox"/> No | o Large parking facilities | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | |
| o Incinerators | <input type="checkbox"/> Yes <input type="checkbox"/> No | (1,000 cars or more) | | | | | | | | | | | | | | | | | | | | | | | |
| o Power generating plants | <input type="checkbox"/> Yes <input type="checkbox"/> No | o Heavy traveled highway (6 or more lanes) | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | |
| o Oil refineries | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | | | |
| o Cement plants | <input type="checkbox"/> Yes <input type="checkbox"/> No | o Other | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | |
| o Surface coating industry | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | | | |

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| Property Address: |
| <p>12. Flood Management (24 CFR Part 55) (see Compliance Factors 3 and 4 of HUD Handbook 1390.2)</p> <ul style="list-style-type: none">○ Is the project located within a floodplain designated on a current FEMA flood map? <input type="checkbox"/> Yes <input type="checkbox"/> No<ul style="list-style-type: none">○ Identify FEMA flood map used to make this finding:<ul style="list-style-type: none"><input type="checkbox"/> Community Name and Number:<input type="checkbox"/> Map Panel Number and Date of Map Panel:○ If no FEMA flood map has been published for project area, provide documentation from an engineer or local flood control agency demonstrating whether or not project site is in a 100 year flood plain. <p><u>Comments:</u></p> <p><u>Source Documentation:</u> (1) Attach a copy of the appropriate section of the FEMA flood map with your project location identified or a letter or other documentation from an engineer or local flood control agency. (2) If applicable, attach proof of flood insurance protection.</p> |
| <p style="text-align: center;">Categorically Excluded Projects STOP here. Skip to Question #23 “Conditions and Requirements”</p> |

Property Address:

13. Environmental Justice ([*E.O. 12898, Federal Actions to Address Environmental Justice*](#))

Environmental Justice is the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies. Fair treatment means that no group of people, including a racial, ethnic, or a socioeconomic group, should bear a disproportionate share of the negative environmental consequences resulting from development activities.

Meaningful involvement means that: (1) potentially affected community residents have an appropriate opportunity to participate in decisions about a proposed activity that will affect their environment and/or health; (2) the public's contribution can influence the regulatory agency's decision; (3) the concerns of all participants involved will be considered in the decision making process; and (4) the decision makers seek out and facilitate the involvement of those potentially affected.

The Indiana Department of Environmental Management has created a series of maps that utilize census data to highlight [potential areas of environmental justice concern](#) in Indiana.

There are also two other useful online sources for identifying potential environmental justice issues. First, is the EPA's [Environmental Justice Geographic Assessment Tool](#). Second is the [Scorecard Pollution Information Site](#). These sites can be used in conjunction with the maps from IDEM to determine both if the proposed project site is in an area of minority/low-income concentration and if that area is subject to a disproportionately adverse environmental impact relative to the surrounding community.

1. Is the project located in a predominantly minority and low-income neighborhood?
☐Yes ☐No
2. Will the proposed project have an adverse environmental impact on the project site or neighborhood that disproportionately effects on minority and low-income populations relative to the community-at-large?
☐Yes ☐No
3. Does this project site or neighborhood suffer from disproportionately adverse environmental effects on minority and low-income populations relative to the community-at-large?
☐Yes ☐No
- o **If your answer is YES to questions 2 and 3 above, you must document efforts made to (1) mitigate the adverse impact of the project or project location on low-income and minority communities, and (2) to involve those communities in decision-making regarding the project.**

Comments:

Source Documentation: If YES to questions number 2 or 3 above, provide (1) copies of the appropriate sections of the IDEM/EPA/Scorecard maps and reports; (2) a clear explanation as to why you answered YES to question number 2 or 3 above; (3) documentation of efforts made to mitigate the adverse impact of the project or project location on low-income and minority communities, and to involve those communities in decision-making regarding the project.

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| Property Address: | | | | | |
| <p>14. Unique Natural Features and Areas (See Environmental Factor 3.2 of Handbook 1390.2)</p> <ul style="list-style-type: none"> o Is the site near natural features (i.e., coastal bluffs, cliffs, waterfalls, gorges, earthquake faults, fossils, unusual rock formations, etc.) or near public or private scenic areas? <input type="checkbox"/> Yes <input type="checkbox"/> No o Are other natural resources visible on site or in the vicinity? Will any such resources be adversely affected or will they adversely affect the project? <input type="checkbox"/> Yes <input type="checkbox"/> No <p><u>Comments:</u></p> <p><u>Source Documentation:</u> If YES, attach photos of the feature.</p> <p>Name and Date of the person who did the site inspection:</p> | | | | | |
| <p>15. Site Suitability (See Environmental Factors 1.1 and 1.3 of Handbook 1390.2)</p> <ul style="list-style-type: none"> o Has the site been used as a dump, sanitary landfill or mine waster disposal area? <input type="checkbox"/> Yes <input type="checkbox"/> No o If YES, explain: o Are there other unusual conditions on site? <input type="checkbox"/> Yes <input type="checkbox"/> No o If YES, explain: <p style="text-align: center;">Is there indication of:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> o Distressed vegetation <input type="checkbox"/> Yes <input type="checkbox"/> No o Soil staining, pools of liquid <input type="checkbox"/> Yes <input type="checkbox"/> No o Loose/empty drums, barrels <input type="checkbox"/> Yes <input type="checkbox"/> No </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> o Oil/chemical spills <input type="checkbox"/> Yes <input type="checkbox"/> No o Abandoned machinery, cars, <input type="checkbox"/> Yes <input type="checkbox"/> No o refrigerators, etc. <input type="checkbox"/> Yes <input type="checkbox"/> No o Transformers, fill/vent pipes, <input type="checkbox"/> Yes <input type="checkbox"/> No o Pipelines, drainage structures <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> </table> <p style="text-align: center;">Will the project be unduly influenced by:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> o Building deterioration <input type="checkbox"/> Yes <input type="checkbox"/> No o Postponed maintenance <input type="checkbox"/> Yes <input type="checkbox"/> No o Obsolete public facilities <input type="checkbox"/> Yes <input type="checkbox"/> No </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> o Transition of land uses <input type="checkbox"/> Yes <input type="checkbox"/> No o Incompatible land uses <input type="checkbox"/> Yes <input type="checkbox"/> No o Inadequate off street parking <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> </table> <p><u>Comments:</u></p> <p><u>Source Documentation:</u> If YES, attach photos of the problem.</p> <p>Name and Date of the person who did the site inspection:</p> | | <ul style="list-style-type: none"> o Distressed vegetation <input type="checkbox"/> Yes <input type="checkbox"/> No o Soil staining, pools of liquid <input type="checkbox"/> Yes <input type="checkbox"/> No o Loose/empty drums, barrels <input type="checkbox"/> Yes <input type="checkbox"/> No | <ul style="list-style-type: none"> o Oil/chemical spills <input type="checkbox"/> Yes <input type="checkbox"/> No o Abandoned machinery, cars, <input type="checkbox"/> Yes <input type="checkbox"/> No o refrigerators, etc. <input type="checkbox"/> Yes <input type="checkbox"/> No o Transformers, fill/vent pipes, <input type="checkbox"/> Yes <input type="checkbox"/> No o Pipelines, drainage structures <input type="checkbox"/> Yes <input type="checkbox"/> No | <ul style="list-style-type: none"> o Building deterioration <input type="checkbox"/> Yes <input type="checkbox"/> No o Postponed maintenance <input type="checkbox"/> Yes <input type="checkbox"/> No o Obsolete public facilities <input type="checkbox"/> Yes <input type="checkbox"/> No | <ul style="list-style-type: none"> o Transition of land uses <input type="checkbox"/> Yes <input type="checkbox"/> No o Incompatible land uses <input type="checkbox"/> Yes <input type="checkbox"/> No o Inadequate off street parking <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <ul style="list-style-type: none"> o Distressed vegetation <input type="checkbox"/> Yes <input type="checkbox"/> No o Soil staining, pools of liquid <input type="checkbox"/> Yes <input type="checkbox"/> No o Loose/empty drums, barrels <input type="checkbox"/> Yes <input type="checkbox"/> No | <ul style="list-style-type: none"> o Oil/chemical spills <input type="checkbox"/> Yes <input type="checkbox"/> No o Abandoned machinery, cars, <input type="checkbox"/> Yes <input type="checkbox"/> No o refrigerators, etc. <input type="checkbox"/> Yes <input type="checkbox"/> No o Transformers, fill/vent pipes, <input type="checkbox"/> Yes <input type="checkbox"/> No o Pipelines, drainage structures <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| <ul style="list-style-type: none"> o Building deterioration <input type="checkbox"/> Yes <input type="checkbox"/> No o Postponed maintenance <input type="checkbox"/> Yes <input type="checkbox"/> No o Obsolete public facilities <input type="checkbox"/> Yes <input type="checkbox"/> No | <ul style="list-style-type: none"> o Transition of land uses <input type="checkbox"/> Yes <input type="checkbox"/> No o Incompatible land uses <input type="checkbox"/> Yes <input type="checkbox"/> No o Inadequate off street parking <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| <p>16. Compatibility with Surrounding Development (See Environmental Factor 1.1 of Handbook 1390.2)</p> <p style="text-align: center;">Is the project compatible with surround area in terms of:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Land use <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Building type (low/high rise) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Height & Bulk <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Building Density <input type="checkbox"/> Yes <input type="checkbox"/> No</p> </td> </tr> </table> <p><u>Source Documentation:</u> If NO, attach photos of the surrounding sites and an explanation as to why the project still works at the proposed site.</p> <p>Name and Date of the person who did the site inspection:</p> | | <p>Land use <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Building type (low/high rise) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | <p>Height & Bulk <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Building Density <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | | |
| <p>Land use <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Building type (low/high rise) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | <p>Height & Bulk <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Building Density <input type="checkbox"/> Yes <input type="checkbox"/> No</p> | | | | |

Property Address:

17. Soil Stability, Erosion, and Drainage ([See Environmental Factor 1.2 of Handbook 1390.2](#))

- Are there slopes on the proposed site?
☐Steep ☐Moderate ☐Slight ☐None
- Is there evidence of slope erosion or unstable slope conditions on or near the site?
☐Yes ☐No
- Is there evidence of ground subsidence, high water table, or other unusual conditions on the site?
☐Yes ☐No
- Is there any visible evidence of soil problems (foundations cracking or settling, basement flooding etc.) in the neighborhood of the site?
☐Yes ☐No
- Is there indication of cross-lot runoff, swales, drainage flows on the property?
☐Yes ☐No
- Are there visual indications of filled ground?
☐Yes ☐No
- **If your answer is YES, was a [79\(g\) report/analysis](#) submitted (go to "LAND DEVELOPMENT WITH CONTROLLED EARTHWORK", approximately halfway down the site)?**
☐Yes ☐No
- Are there active rills and gullies on site?
☐Yes ☐No

Comments:

Name and Date of the person who did the site inspection:

If your answers is YES to any of the above, you must seek comment from [The Indiana Geological Survey](#) and your [local Soil and Water Conservation District](#).

- Is a soils report (other than structural) needed?
☐Yes ☐No
- Are structural borings or a dynamic soil analysis/geological study needed?
☐Yes ☐No
- Have soil studies or boring been made for the project site of the area?
☐Yes ☐No ☐Unknown
- Do the soil studies or borings indicate marginal or unsatisfactory soil conditions?
☐Yes ☐No
- If the site is not to be served by a municipal waster water disposal system, has a repot of the soil conditions suitable for on-site septic systems been submitted?
☐Yes ☐No ☐Not Applicable

Comments:

Source Documentation: (1) copies of correspondence with the Indiana Geological Survey and your local Soil and Water Conservation District, if applicable; (2) copies of any applicable soil studies, borings, or septic system studies; (3) copy of the 79(g) report/analysis, if applicable.

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| Property Address: | | | |
| 18. Nuisances and Hazards (See Environmental Factors 1.3 and 1.4 of Handbook 1390.2) | | | |
| Will the project be affected by natural hazards: | | | |
| <ul style="list-style-type: none"> <input type="radio"/> Faults, fractures <input type="radio"/> Hazardous terrain features <input type="radio"/> Unprotected water bodies | <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No | <ul style="list-style-type: none"> <input type="radio"/> Wind/sand storm concerns <input type="radio"/> Poisonous plants, insects, animals | <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Will the project be affected by built hazards and nuisances: | | | |
| <ul style="list-style-type: none"> <input type="radio"/> Hazardous street <input type="radio"/> Dangerous intersection <input type="radio"/> Inadequate separation of pedestrian/vehicle traffic <input type="radio"/> Children's play areas located next to freeway or other high traffic way <input type="radio"/> Inadequate street lighting <input type="radio"/> Quarries / other excavations <input type="radio"/> Railroad crossing | <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No | <ul style="list-style-type: none"> <input type="radio"/> Inadequately screened drainage catchments <input type="radio"/> Hazards in vacant lots <input type="radio"/> Chemical tank-car terminals <input type="radio"/> High-pressure gas or liquid petroleum transmission lines <input type="radio"/> Overhead transmission lines <input type="radio"/> Hazardous cargo transportation routes <input type="radio"/> Oil or gas wells <input type="radio"/> Industrial operations | <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Will the project be affected by nuisances: | | | |
| <ul style="list-style-type: none"> <input type="radio"/> Gas, smoke, fumes <input type="radio"/> Odors <input type="radio"/> Vibration <input type="radio"/> Glare from parking area <input type="radio"/> Vacant/boarded-up buildings | <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No | <ul style="list-style-type: none"> <input type="radio"/> Unsightly land uses <input type="radio"/> Front-lawn parking <input type="radio"/> Abandoned vehicle <input type="radio"/> Vermin infestation <input type="radio"/> Industrial nuisances <input type="radio"/> Other | <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <u>Comments:</u> | | | |
| <u>Source Documentation:</u> If YES, attach photos of the hazards or nuisances and an explanation as to why the project still works at the proposed site. | | | |
| Name and Date of the person who did the site inspection: | | | |
| 19. Water Supply, Sanitary Sewers, and Solid Waste Disposal (See Environmental Factors 2.1, 2.2, and 2.4 of Handbook 1390.2) | | | |
| <ul style="list-style-type: none"> <input type="radio"/> Is the site served by an adequate and acceptable water supply? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="radio"/> If YES, is the supply: <ul style="list-style-type: none"> <input type="checkbox"/> Municipal or <input type="checkbox"/> Private <input type="radio"/> If the water supply is non-municipal, has an acceptable system been approved by appropriate authorities and/or agencies? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="radio"/> If YES, please supply a letter from the appropriate authority and/or agency approving the non-municipal water supply system. <input type="radio"/> Is the site served by sanitary sewers and waste water disposal systems? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="radio"/> If YES, is the system: <ul style="list-style-type: none"> <input type="checkbox"/> Municipal or <input type="checkbox"/> Private <input type="radio"/> If the sanitary sewers and waste water disposal systems are non-municipal, has an acceptable system been approved by appropriate authorities and/or agencies? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="radio"/> If YES, please supply a letter from the appropriate authority and/or agency approving the non-municipal sanitary sewer and waste water disposal system. | | | |

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| Property Address: |
| <ul style="list-style-type: none"> o Is the site served by trash collection and solid waste disposal? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No o If YES, is the service: <ul style="list-style-type: none"> <input type="checkbox"/> Municipal or <input type="checkbox"/> Private <p><u>Comments:</u></p> <p><u>Source Documentation:</u> (1) Letter from appropriate authority and/or agency if a non-municipal water supply system will be used, and has been approved. (2) Letter from appropriate authority and/or agency if a non-municipal waste water disposal system will be used, and has been approved.</p> |
| 20. Schools, Parks, Recreation, and Social Services (See Underwriting/ Environmental Factors 4, 5, and 6 of Handbook 1390.2) |
| <ul style="list-style-type: none"> o Will the local school system have the capability to service the potential school age children from the project? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No o Are parks and play spaces available on site? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No o If not on site, what is the approximate distance of parks and play spaces: o Will social services be available on site? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No o If not on site, what is the approximate distance of social services: <p><u>Comments:</u></p> |
| 21. Emergency Health Care, Fire and Police Services (See Underwriting/Environmental Factors 7, 8, and 9 of Handbook 1390.2) |
| <ul style="list-style-type: none"> o Are emergency health care providers located within reasonable proximity to the project? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No Approximate response time: o Are police services located within reasonable proximity to the project? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No Approximate response time: o Is fire fighting protection <input type="checkbox"/> municipal or <input type="checkbox"/> volunteer adequate and equipped to service the project? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No Approximate response time: <p><u>Comments:</u></p> |
| 22. Commercial/Retail and Transportation (See Underwriting/Environmental Factors 10 and 11 of Handbook 1390.2) |
| <ul style="list-style-type: none"> o Are commercial/retail shopping services nearby? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No Approximate distance: o Is the project accessible to employment, entertainment, shopping services by: <ul style="list-style-type: none"> <input type="checkbox"/> public transportation or <input type="checkbox"/> private vehicle? o Are the approaches to the project convenient, safe, and attractive? <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <p><u>Comments:</u></p> |

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| Property Address: |
| <p align="center">Questions #23 through #28 below must be completed for both Categorically Excluded (Subject to 58.5) and Assessed Projects.</p> |
| <p>23. Conditions and Requirements:</p> <ul style="list-style-type: none"> ○ Are mitigation measures required? <input type="checkbox"/> Yes <input type="checkbox"/> No ○ <i>If your answer is YES, list and describe:</i> |
| <p>24. Summary of Findings and Conclusions:</p> |
| <p>25. Summary of Environmental Conditions:</p> |
| <p>26. Project Modifications and Alternatives Considered:</p> |
| <p>27. Summary of additional studies performed, if any (attach studies):</p> |

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| Property Address: |
| 28. Signature |
| Is project in compliance with applicable laws and regulations? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is an Environmental Impact Statement Required? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| A Finding of No Significant Impact (FONSI) can be made. Project will not significantly affect the quality of the human environment. <input type="checkbox"/> Yes <input type="checkbox"/> No |

Prepared by:

Title:

Date

Exhibit H
Sample Notice – HOME LUG Recipient – Notice of Intent to Request a Release of Funds (Categorically Excluded Activity)

NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS

Date of Notice

**Recipient
Address
Phone Number**

On or about **date - no less than 8 days after the date of publication** the **Recipient** will submit a request to the Indiana Housing and Community Development Authority (IHCDA) for the release of HOME Investment Partnerships Program funds under Title II of the Cranston-Gonzales Affordable Housing Act of 1990, as amended, to undertake a project known as:

Project title:
Purpose/Scope of Project:
Estimated funding:
Project location if applicable:

The activities proposed are categorically excluded under HUD regulations at 24 CFR Part 58 from National Environmental Policy Act requirements. An Environmental Review Record (ERR) that documents the environmental determinations for this project is on file **Name and Address of Recipient office** where ERR can be examined or copied weekdays ____ A.M. to ____ P.M.

PUBLIC COMMENTS

Any individual, group, or agency may submit written comments on the ERR to the **Recipient & Address**. All comments received by **date - no less than 7 days after the date of publication**; will be considered by the **Recipient** prior to authorizing submission of a request for release of funds.

RELEASE OF FUNDS

The **Recipient** certifies to the IHCDA that **Name of Certifying Officer** in **his/her** capacity as **Official Title** consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. IHCDA's approval of the certification satisfies its responsibilities under NEPA and related laws and authorities, and allows the **Name of Recipient** to use Program funds.

OBJECTIONS TO RELEASE OF FUNDS

IHCDA will accept objections to its release of funds and the **Recipient's Name** certification for a period of fifteen days following the anticipated submission date or its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer of the **Recipient**; (b) the **Recipient** has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the **Recipient** has committed funds or incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by IHCDA; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to IHCDA, 30 South Meridian Street, Suite 1000, Indianapolis, IN 46204. Potential objectors should IHCDA to verify the actual last day of the objection period.

Name and Title of Recipient Certifying Officer

Exhibit I

Sample Notice – CDBG LUG Recipient – Notice of Intent to Request a Release of Funds (Categorically Excluded Activity)

NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS

Date of Notice

Recipient

Address

Phone Number

On or about **date - no less than 8 days after the date of publication** the **Recipient** will submit a request to the Indiana Housing and Community Development Authority (IHCDA) for the release of Community Development Block Grant funds under Title I of the Housing and Community Development Act of 1974, as amended, to undertake a project known as:

Project title:

Purpose/Scope of project:

Estimated funding:

Project location if applicable:

The activities proposed are categorically excluded under HUD regulations at 24 CFR Part 58 from National Environmental Policy Act requirements. An Environmental Review Record (ERR) that documents the environmental determinations for this project is on file **Name and Address of Recipient office** where ERR can be examined or copied weekdays ____ A.M. to ____ P.M.

PUBLIC COMMENTS

Any individual, group, or agency may submit written comments on the ERR to the **Recipient & Address**. All comments received by **date - not less than 7 days after the date of publication**; will be considered by the **Recipient** prior to authorizing submission of a request for release of funds.

RELEASE OF FUNDS

The **Recipient** certifies to IHCDA that **Name of Certifying Officer** in **his/her** capacity as **Official Title** consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. IHCDA's approval of the certification satisfies its responsibilities under NEPA and related laws and authorities, and allows the **Name of Recipient** to use Program funds.

OBJECTIONS TO RELEASE OF FUNDS

IHCDA will accept objections to its release of funds and the **Recipient's Name** certification for a period of fifteen days following the anticipated submission date or its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer of the **Recipient**; (b) the **Recipient** has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the **Recipient** has committed funds or incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by IHCDA; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to IHCDA, 30 South Meridian Street, Suite 1000, Indianapolis, IN 46204. Potential objectors should contact IHCDA to verify the actual last day of the objection period.

Name and Title of Recipient Certifying Officer

Exhibit J

Sample Notice – HOME LUG Recipients – Combined Notice: Notice of Intent to Request a Release of Funds and Finding of No Significant Impact (Assessed Activity)

NOTICE OF FINDING OF NO SIGNIFICANT IMPACT AND NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS

Date of Notice

Recipient

Address

Phone Number

These notices shall satisfy two separate but related procedural requirements for activities to be undertaken by **Recipient**.

REQUEST FOR RELEASE OF FUNDS

On or about **date - no less than 16 days after the date of publication** the **Recipient** submit a request to the Indiana Housing and Community Development Authority (IHCDA) for the release of HOME Investment Partnerships Program funds under Title II of the Cranston-Gonzales Affordable Housing Act of 1990, as amended, to undertake a project known as:

Project title:

Purpose/Scope of Project:

Estimated funding:

Project location if applicable:

FINDING OF NO SIGNIFICANT IMPACT

The **Recipient** has determined that the project will have no significant impact on the human environment. Therefore, an Environmental Impact Statement under the National Environmental Policy Act of 1969 (NEPA) is not required. Additional project information is contained in the Environmental Review Record (ERR) on file at **Recipient & address** where the ERR is available for review and may be examined or copied weekdays ____ A.M. to ____ P.M.

PUBLIC COMMENTS

Any individual, group, or agency disagreeing with this determination or wishing to comment on the project may submit written comments to the **Recipient & address**. All comments received **date - no less than 15 days after the date of publication** will be considered by **Recipient** prior to authorizing submission of a request for release of funds. Comments should specify which Notice they are addressing.

RELEASE OF FUNDS

The **Recipient** certifies to IHCDA that **Name of certifying officer in his/her capacity as Official title** consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. IHCDA's approval of the certification satisfies its responsibilities under NEPA and related laws and authorities, and allows the Name of Recipient to use Program funds.

OBJECTIONS TO RELEASE OF FUNDS

IHCDA will accept objections to its release of funds and the **Recipient's** certification for a period of fifteen days following the anticipated submission date or its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer of the **Recipient**; (b) the

Recipient has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the **Recipient** has committed funds or incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by IHCD; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to IHCD, 30 South Meridian Street, Suite 1000, Indianapolis, IN 46204. Potential objectors should contact IHCD to verify the actual last day of the objection period.

Name and Title of RE Certifying Officer

Exhibit K

Sample Notice – CDBG LUG Recipients – Combined Notice: Notice of Intent to Request a Release of Funds & Finding of No Significant Impact (Assessed Activity)

NOTICE OF FINDING OF NO SIGNIFICANT IMPACT AND NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS

Date of Notice

Recipient

Address

Phone Number

These notices shall satisfy two separate but related procedural requirements for activities to be undertaken by **Recipient**.

REQUEST FOR RELEASE OF FUNDS

On or about **date - no less than 16 days after the date of publication** the **Recipient** submit a request to the Indiana Housing and Community Development Authority (IHCDA) for the release of Community Development Block Grant funds under Title I of the Housing and Community Development Act of 1974, as amended, to undertake a project known as:

Project title:

For the purpose of Nature/Scope of project:

Estimated funding:

Project location if applicable:

FINDING OF NO SIGNIFICANT IMPACT

The **Recipient** has determined that the project will have no significant impact on the human environment. Therefore, an Environmental Impact Statement under the National Environmental Policy Act of 1969 (NEPA) is not required. Additional project information is contained in the Environmental Review Record (ERR) on file at **Recipient & address** where the ERR is available for review and may be examined or copied weekdays ____ A.M. to ____ P.M.

PUBLIC COMMENTS

Any individual, group, or agency disagreeing with this determination or wishing to comment on the project may submit written comments to the **Recipient & address**. All comments received by **date - not less than 15 days after the date of publication** will be considered by **Recipient** prior to authorizing submission of a request for release of funds. Comments should specify which Notice they are addressing.

RELEASE OF FUNDS

The **Recipient** certifies to IHCDA that **Name of certifying officer** in **his/her** capacity as **Official title** consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. IHCDA's approval of the certification satisfies its responsibilities under NEPA and related laws and authorities, and allows the **Recipient** to use Program funds.

OBJECTIONS TO RELEASE OF FUNDS

IHCDA will accept objections to its release of funds and the **Recipient's** certification for a period of fifteen days following the anticipated submission date or its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer of the **Recipient**; (b) the

Recipient has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the **Recipient** has committed funds or incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by IHCD; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to IHCD, 30 South Meridian Street, Suite 1000, Indianapolis, IN 46204. Potential objectors should contact IHCD to verify the actual last day of the objection period.

Name and Title of RE Certifying Officer.

**INDIANA HOUSING AND COMMUNITY DEVELOPMENT AUTHORITY
COMMUNITY DEVELOPMENT BLOCK GRANT
&
HOME INVESTMENT PARTNERSHIP PROGRAM
ENVIRONMENTAL REVIEW RECORD
COVER SHEET**

2. Award Number:

- b. The records described on 24 CFR Part 570 or 24 CFR Part 92 are being maintained and will be made available upon request.

Date

Typed Name and Title of Certifying Officer

- Area Code and Phone:

6. Project Description:

Appendix A

Internet Resources for Environmental Review

HUD Environmental Staff

Field (by State)

<http://www.hud.gov/offices/cpd/energyenviron/environment/resources/contact/index.cfm>

HQ

<http://www.hud.gov/offices/cpd/energyenviron/environment/resources/clearofficers.cfm>

Location Maps

Standard Location Map

<http://www.mapquest.com/>

USGS & Aerial photos

<http://terraserver.microsoft.com/>

Both:

<http://maps.google.com/>

Demographic Data

<http://censtats.census.gov/pub/Profiles.shtml>

Coastal Zone

<http://www.ocrm.nos.noaa.gov/czm/czmsitelist.html>

Floodplain (FEMA)

Use internet explorer

1. Go to www.FEMA.gov

2. Click on the National Flood Insurance button on the left side of home page

3. Click on the FEMA Flood Map Store button

4. Click on Catalog

5. Click on FEMA Issued Flood Maps

Noise - Traffic maps

Noise Assessment Guidelines:

<http://www.hud.gov/offices/cpd/energyenviron/environment/resources/guidebooks/noise/index.cfm>

Data: Check State Dept of Transportation; for example in Midwest:

IN <http://www.in.gov/dot/div/traffic/count/index.html>

Aircraft

FAA http://www.faa.gov/about/office_org/headquarters_offices/aep/models/inm_model/inm6_1/

Air Force <http://www.afcee.brooks.af.mil/ec/noise/noisemodels/noisemodels.asp>

Wetland

<http://wetlandsfws.er.usgs.gov/>

<http://nmviewogc.cr.usgs.gov/viewer.htm>

Site Contamination

USEPA Envirofacts Data Warehouse

<http://www.epa.gov/enviro/wme>

<http://www.cleanuplevel.com>

<http://hud.esri.com>

From the home page select "Map Your Community". Select a state, enter a zipcode, or enter address. A map of the location with some tools will appear. In the upper right you will see a tool called "Map Library". Select this tool

and then select "Healthy Communities Environmental Mapping". Use the legend on the left to turn on and off the various themes.

HUD Environmental Maps

- From the [EGIS home](#) page select "Map Your Community".
- Enter city/state, zip code, or address (it's suggested that you don't select a state, because the map will cover too large an area to show icons.)
- A map of the location with tools will appear. On the legend on the right, you will see "Environmental".
- Click on the plus (+) sign to the left and there will be seven map layers displayed. Clicked on the box next to any layer that you want displayed. These 7 layers include:
 - EPA Air Releases
 - EPA Brownfields Pilots
 - EPA Discharges to Water
 - EPA hazardous Waste Generators
 - EPA hazardous Waste Handlers
 - EPA Superfund Sites
 - EPA Toxic Releases
- Click on "Refresh Map" to have the new map layers displayed.

Brownfield Redevelopment

<http://www.brownfieldstsc.org/> Brownfields and Land Revitalization Technology Support

Endangered Species

<http://www.fws.gov/endangered/>

<http://www.endangeredspecies.com/map.htm>

<http://walter.arizona.edu/society/policy/esa/ESA2.asp>

flowchart

Farmland

<http://www.nrcs.usda.gov/products/cartographic/farmland/>

Air Quality

<http://www.epa.gov/air/data/nonat.html?us~USA~United%20States>

Indiana's Outstanding Rivers List

<http://www.in.gov/legislative/iac/20070214-IR-312070078NRA.xml.html>

http://www.in.gov/dnr/water/surface_water/

Radiation

<http://www.epa.gov/radtown>

Soils

http://soils.usda.gov/survey/online_surveys/

<http://websoilsurvey.nrcs.usda.gov/app/WebSoilSurvey.aspx>

Seismic

Zip code lookup

<http://eqint.cr.usgs.gov/eq/html/zipcode.html>

USGS Earthquake Hazards Program

<http://earthquake.usgs.gov/hazmaps/>

Subsidence

<http://www.imsif.com/>

Groundwater & Drinking Water

<http://waterdata.usgs.gov/nwis/gw>

Drinking water local information <http://www.epa.gov/safewater/dwinfo/index.html>

National Assoc of Env Professionals <http://www.naep.org>

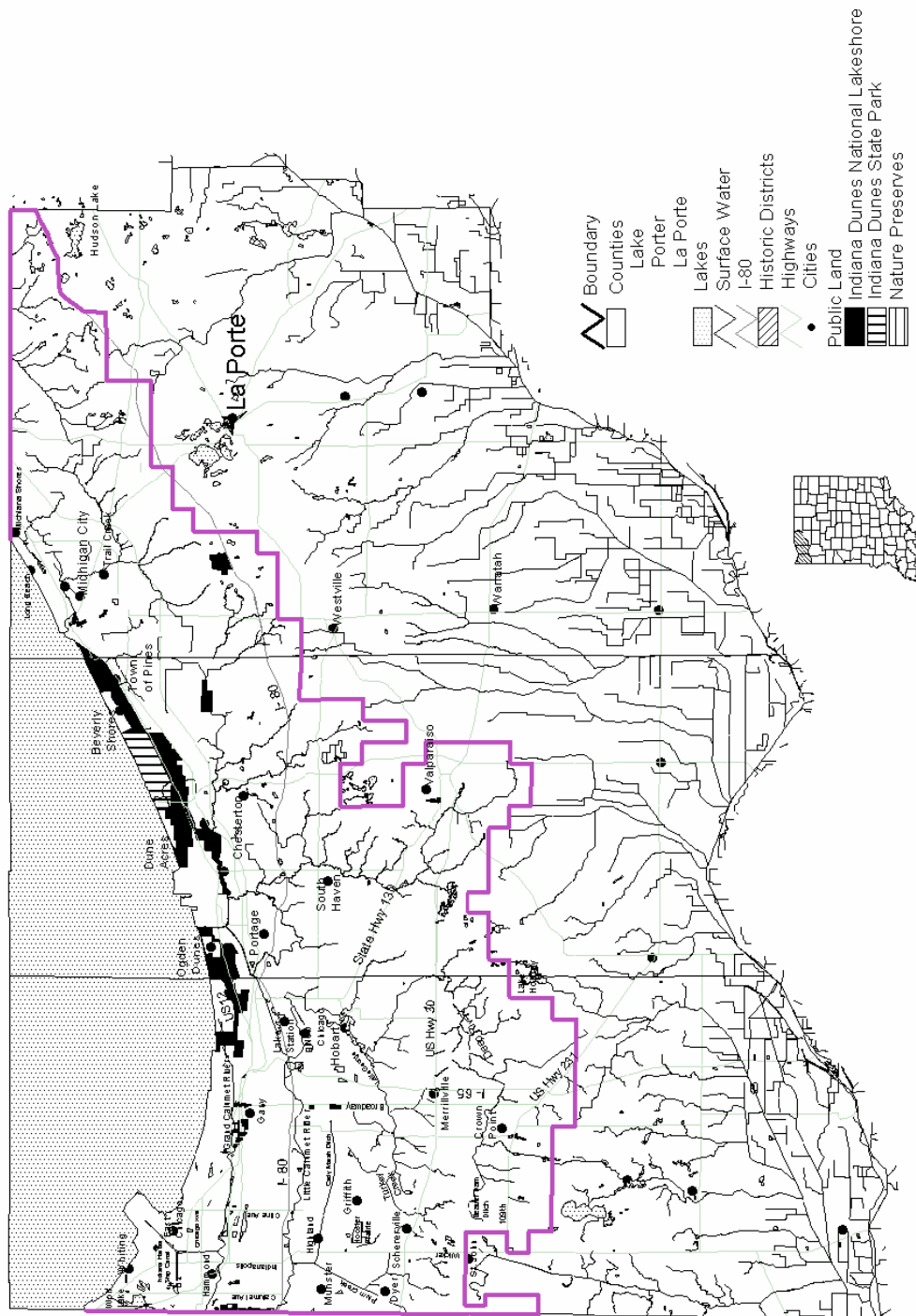
EPA Offers Online Assistance in Regulation Compliance

The U.S. Environmental Protection Agency (EPA) is offering online help for companies that must comply with the agency's numerous rules and regulations. EPA Administrator Christie Whitman on May 1 unveiled a new EPA funded Construction Industry Compliance Assistance Center in Washington, D.C.

The new Construction Industry Compliance Assistance Center, online at <http://www.cicacenter.org> was developed by the National Center for Manufacturing Sciences in partnership with the Associated General Contractors of America, the National Association of Home Builders, the American Road and transportation Builders Association, and the Golf Course Builders Association of America. Users will find plain language explanations of applicable regulations, as well as links to state and local regulatory agencies.

Appendix B

Lake Michigan Coastal Program Area



Appendix C

Indiana Register

NATURAL RESOURCES COMMISSION
Information Bulletin #4 (First Amendment)

SUBJECT: Outstanding Rivers List for Indiana

I. INTRODUCTION

To help identify the rivers and streams which have particular environmental or aesthetic interest, a special listing has been prepared by the division of outdoor recreation of the department of natural resources. The listing is a corrected and condensed version of a listing compiled by American Rivers and dated October 1990. There are about 2,000 river miles included on the listing, a figure which represents less than 9% of the estimated 24,000 total river miles in Indiana. The natural resources commission has adopted the listing as an official recognition of the resource values of these waters.

A river included in the listing qualifies under one or more of the following 22 categories. An asterisk indicates that all or part of the river segment was also included in the "Roster of Indiana Waterways Declared Navigable", 15 IR 2385 (July 1992). In 2006, the commission updated this citation, and Information Bulletin #3 (Second Amendment) was posted in the Indiana Register at [20061011-IR-312060440NRA](#). A river designated "EUW" is an exceptional use water. A "river designated "HQW" is a high quality water, and a river designated "SS" is a salmonoid stream.

1. Designated national Wild and Scenic Rivers. Rivers that Congress has included in the National Wild and Scenic System pursuant to the National Wild and Scenic River Act, Public Law 90-452.
2. National Wild and Scenic Study Rivers. Rivers that Congress has determined should be studied for possible inclusion in the National Wild and Scenic Rivers System.
3. Federally Protected Rivers other than Wild and Scenic. Rivers subject to federal legal protection other than pursuant to the National Wild and Scenic Rivers Act, such as National Rivers and Waterways and National Recreation Areas.
4. State designated Scenic Rivers. Rivers included in state river conservation systems or otherwise protected pursuant to an act of the state legislature.
5. Nationwide Rivers Inventory Rivers. The 1,524 river segments identified by the National Park Service in its 1982 "Nationwide Rivers Inventory" as qualified for consideration for inclusion in the National Wild and Scenic Rivers System.
6. Hydro Ban Rivers. Rivers on which Congress has prohibited future hydropower development.
7. Rivers Identified in State Inventories or Assessments. Outstanding rivers from state inventories or assessments, i.e., rivers identified as having statewide or greater significance.
8. Atlantic Salmon Restoration Rivers. Rivers undergoing active Atlantic salmon restoration efforts and identified by the U.S. Fish and Wildlife Service for planned restoration.
9. Federal Public Lands Rivers. Rivers identified in U.S. Forest Service and Bureau of Land Management resource planning as potential additions to the National Wild and Scenic Rivers System.
10. State Fishing Rivers. Rivers identified by states as having outstanding fishing values, such as Blue Ribbon Trout Streams.
11. State Heritage Program Sites. Rivers identified by state natural heritage programs or similar state programs as having outstanding ecological importance.
12. Priority Aquatic Sites. Rivers identified in "Priority Aquatic Sites for Biological Diversity Conservation," published by the Nature Conservancy in 1985.
13. Canoe Trails. State-designated canoe/boating routes.
14. Outstanding Whitewater Streams. Rivers listed in the American Whitewater Affiliation's 1990 Inventory of American Whitewater.

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15. Locally Protected Rivers. Rivers protected through local and private protection strategies.
16. State Park Rivers. Rivers protected by inclusion in a state park or state preserve.
17. Other Rivers. Miscellaneous rivers identified as having outstanding ecological, recreational, or scenic importance.
18. High Water Quality Rivers. "Outstanding Resources Waters" designated by states and other rivers identified by states as having outstanding water quality.
19. National Natural Landmark Rivers. Rivers designated as, or included within, National Natural Landmarks.
20. State Study Rivers. Rivers that have been formally proposed for state protection or designation.
21. BOR Western Rivers. Rivers listed in the Bureau of Outdoor Recreation's 1982 "Western U.S. Water Plan" proposal as exhibiting identified free-flowing values.
22. State legislated Wabash River Heritage Corridor.

II. LISTING OF OUTSTANDING RIVERS AND STREAMS

| River | Significance | County | Segment |
|-----------------------|------------------------|--------------------------------|----------------------------------------------------------------------|
| Bear Creek River | 11, 18, EUW | Fountain | C.R. 250W to confluence with the Wabash |
| Big Blue* | 5, 11, | Johnson, Rush, Shelby | Flatrock River to Carthage |
| Big Creek | 17 | Jefferson | East side of Jefferson Military Reservation boundary to Graham Creek |
| Big Pine Creek | 7, 11, 13, 18, 20, EUW | Warren | S.R. 18 to confluence with Wabash River |
| Big Walnut Creek | 5, 7, 11, 13, 19, 20 | Putnam | Hendricks/Putnam Co. Line to Greencastle |
| Black River | 11 | Posey | Confluence with Higginbotham Ditch to confluence with Wabash River |
| Blue* | 4, 5, 7, 11, 13, | Crawford, Harrison, Washington | Confluence of Middle Fork Blue to confluence with Ohio River |
| Blue, South Fork | 11, EUW | Washington | S.R. 135 to confluence with Blue River |
| Buck Creek* | 11 | Harrison | Headwaters to confluence with Ohio River |
| Cedar Creek | 4, 7, 11, 18 HQW | Allen, Dekalb | Dekalb C.R. 68 to St. Joseph River |
| Clifty Creek | 11, 18, EUW | Montgomery | Headwaters to confluence with Indian Creek |
| Cypress Slough Creek | 11 | Posey | Confluence with Castleberry Creek to Southwind Maritime Center |
| Deep | 13, 17 | Lake, Porter | 1 mile south of U.S. 30 to Little Calumet River |
| Driftwood | 11, 13 | Bartholomew | Atterbury Fish and Wildlife Area to Columbus |
| Eel, North | 13 | Miami, Wabash | South Whitley to Logansport |
| Elkhart | 13 | Elkhart, Noble | S.R. 13 to Island Park in Elkhart |
| Elkhart, South Branch | 7, 11, 13, 20 | Noble | C.R. 100N to U.S. 6 |

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|--------------------------|----------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Fall Creek | 11, 18, EUW | Warren | U.S. 41 to confluence with Big Pine Creek |
| Fawn* | 11, 13 | Lagrange, Steuben | Nevada Mills to Indiana/Michigan Line and Indiana/Michigan to Indiana/Michigan line |
| Fish Creek | 11 | Dekalb, Steuben | Ohio/Indiana line to Indiana/Ohio Line |
| Flatrock* | 13 | Bartholomew, Shelby | S.R. 9 to East Fork White River |
| Fourteen-Mile Creek* | 11 | Clark | Confluence of East and West Forks to confluence with Ohio River |
| Graham Creek | 17 | Jefferson, Jennings, Ripley | New Marion to confluence with Big Creek |
| Indian Creek* | 11 | Harrison | Floyd/Harrison Co. Line to confluence with Ohio River |
| Indian Creek | 11, 18, EUW | Montgomery | C.R. 475W to confluence with Sugar Creek |
| Indian-Kentuck Creek* | 17 | Jefferson, Ripley | Confluence with Vestal Branch to confluence with Ohio River |
| Iroquois* | 13 | Newton | S.R. 18 to Indiana/Illinois line |
| Kankakee* | 11, 13 | LaPorte, Newton, Porter | Upstream boundary of Kingsbury Fish and Wildlife Area through LaSalle State Fish and Wildlife Area to Indiana/Illinois line |
| Kilmore Creek | 17 | Clinton | U.S. 421 to confluence with South Fork Wildcat Creek |
| Laughery Creek* | 5, 9, 11 | Dearborn, Ohio, Ripley | Source just east of Morris in Ripley Co. to confluence with Ohio River |
| Little Blue* | 5, 11 | Crawford | Town of English to confluence with Ohio |
| Little Calumet East Fork | 10, 13, SS | Porter | C.R. 600E to S.R. 249 |
| Little Creek | 17 | Jefferson | Kent to Big Creek |
| Little Indian Creek | 11 | Harrison | Pfimmer Church to confluence with Indian Creek |
| Little Mosquito | 11 | Harrison | Headwaters to confluence with Mosquito Creek |
| Little Pine Creek | 11 | Warren | Bridge SW of Green Hill to confluence with Wabash River |
| Little River* | 22 | Allen, Huntington | Source to confluence with the Wabash River |
| Lost River* | 9, 11, 19, EUW | Martin, Orange | Potato Road to confluence with East Fork White River |
| Mosquito Creek* | 11 | Harrison | Buena Vista to confluence with East Fork White River |
| Mississinewa* | 17 | Miami | Mississinewa Reservoir to confluence with Wabash River |
| Mud Pine Creek | 11, 18, EUW | Warren | S.R. 352 to confluence with Big Pine Creek |
| Muscatatuck* | 5 | Jackson, Jennings, Scott | Confluence of Graham Creek and Big Washington Creek to confluence with East Fork White River |
| Muscatatuck, Vernon | 11, 13 | Jackson, Jennings | Zenas to confluence with Muscatatuck Fork* |
| Oil Creek* | 11 | Perry | St. Croix to confluence with |

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| | | | |
|-----------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| | | | Ohio River |
| Otter Creek | 17 | Jennings, Ripley | Covered Bridge North of Holton to confluence with Vernon Fork Muscatatuck |
| Patoka River | 17 | Dubois, Gibson, Pike | Patoka Reservoir to confluence with Wabash River |
| Pigeon | 11, 13 | Lagrange | S.R. 327 to Indiana/Michigan Line |
| Rattlesnake Creek | 18, EUW | Fountain | C.R. 360W to confluence with Bear Creek |
| Rattlesnake Creek | 11 | Parke | C.R. 400/450S to confluence with Sugar Creek |
| Roaring Creek | 11 | Parke | 1 mile upstream of S.R. 41 to confluence with Sugar Creek |
| Sand Creek | 17, 20 | Bartholomew, Decatur, Jackson, Jennings | Confluence with Cobbs fork to confluence East Fork of White River |
| Stinking Fork | 11 | Crawford | Headwaters to confluence with Little Blue River |
| Sugar Creek | 5,7,11,13,16,20 | Montgomery, Pike | Darlington Covered Bridge to confluence with Wabash River |
| Sugar Creek* | 11 | Johnson, Shelby | Inclusive within Johnson and Shelby Counties |
| Sugar Mill Creek | 17 | Fountain, Parke | Wallace to confluence with Sugar Creek |
| Tippecanoe | 5, 13, 16 | Carroll, Fulton, Kosciusko, Marshall, Pulaski, Tippecanoe, White | Source (Lake Tippecanoe) to Norway and from Oakdale Dam to the confluence with Wabash River |
| Turkey Fork | 11 | Crawford | I-84 to confluence with Little Blue River |
| Wabash* | 22 | Adams, Allen, Carroll, Cass, Fountain, Gibson, Huntington, Jay, Knox, Miami, Parke, Posey, Sullivan, Tippecanoe, Vermillion, Vigo, Wabash, Warren, Wells, | Indiana/Ohio Line to confluence with the Ohio River including the Little River and the portage between the Little River and the Maumee River |
| West Branch Mosquito | 11 | Harrison | Headwaters to confluence with Mosquito Creek |
| White, East Fork | 5, 11, 13 | Bartholomew, Daviess, Dubois, Jackson, Lawrence White River, Martin, Pike | Columbus to confluence with West Fork |
| White, West Fork* | 5, 11, 13 | Daviess, Delaware, Gibson, Knox, Greene, Hamilton, Madison, Marion, Morgan, Owen, Randolph | Farmland to confluence with Wabash River |
| Whitewater* | 7,11,13,20 | Dearborn, Fayette, Franklin | Cambridge City to Indiana/Ohio line Wayne (West Harrison, OH) |
| Wildcat Creek | 4,7,13,17,18 HQW | Carroll, Tippecanoe | S.R. 29 to confluence with Wabash River |
| Wildcat Creek, Middle | 17 | Clinton, Tippecanoe | S.R. 28 (Edna Mills) to confluence with Fork Wildcat, South Fork |
| Wildcat Creek, South | 4,7,11,13,17, 18, HQW | Clinton, Tippecanoe | U.S. 421 to confluence with Wildcat Creek Fork |

III. HISTORY

In 1993, the Natural Resources Commission adopted its "Outstanding Rivers List for Indiana." The listing was published in the Indiana Register on March 1 of that year as Information Bulletin #4 (16 IR 1677). The listing has also been specifically incorporated by reference into statutes and rules. Notably, the listing is referenced in the standards for utility line crossings within floodways, at [312 IAC 10-5-0.3](#), [312 IAC 10-5-0.6](#), and [312 IAC 10-5-2](#)

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through [312 IAC 10-5-4](#). See, also, the general permit for logjam removals at [312 IAC 10-5-6](#) and [312 IAC 10-5-7](#). Except where incorporated into a statute or rule, the listing is intended to provide guidance rather than to have regulatory application.

Posted: 02/14/2007 by Legislative Services Agency
An [html](#) version of this document.